

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING  
OF MAY 14, 2026**

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**A. CALL TO ORDER TIME: 7:10**

**B. PLEDGE OF ALLEGIANCE:** Led by Thomas Shubilla

**C. ROLL CALL:** Ciro Cinti, Dennis Condusta, Robert Sax, and Thomas Shubilla

Pictures – Brendan Kelly

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

**D. GENERAL ORDER OF BUSINESS**

Motion to accept: **Minutes:** Board of Commissioners Regular & Special Meetings in April, Plains Twp. Planning Commission Meeting Minutes for March & April, Plains Twp. Parks and Recreation Board Meeting Minutes for April and May, Wyoming Valley Sanitary Authority Meeting of March Plains Twp. Sewer Authority Meeting Minutes of February & March, Zoning Permits and Contractor Licenses issued for April. **Monthly Reports:** of the Police Department, the Fire Department, EMA and DPW for April; Secretaries Report for April. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for April** General Fund Receipts **\$1,481,804.65** General Fund Disbursements **\$827,057.36** Total Ending Balance in the General Fund as of 4/30/2026 - **\$1,089,611.75.** **BY: Sax 2ND: Cinti All for, motion carried**

**E. CORRESPONDENCE – None**

**F. COMMITTEE REPORTS**

**POLICE** – The department has 365 calls for the month of April. They participated in the state's aggressive driving program in April, during which they made 91 stops and issued 87 citations

**FIRE – Sax:** The department had 137 calls for the month. If anyone is in need of smoke detectors please contact the department and they will come and install them at no charge. The Township open burning and high grass and weeds ordinances in force copies of the ordinances are available at the municipal building for anyone with any questions on those situations. I would like to congratulate Brendan Kelly on becoming a full time Township Firefighter.

**DPW** – I just wanted to remind residents that yard waste pickup is in full swing and yard waste drop off is available on Saturdays from 8-12. Just a reminder that bushes and trees being put out for yard waste pickup should not be longer than 4 feet or more than 2 inches in diameter. Yard waste will be picked up the same day as your trash. The department installed some new signage in Riverview Terrace. 28 tons of recycling and 197 tons of garbage. The department

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received a good job compliment from a resident on River Street for their performance during the winter storms and for always beeping their horn at her grandson.

**RECREATION** – The parks are up and running so please watch your speed when visiting. We still have a few dates available for the pavilions. If there are any issues you see while visiting the parks please let our main office know so we can get them taken care of. Summer Camp will be starting soon the dates are Tuesday June 22<sup>nd</sup> to Thursday July 30<sup>th</sup>. Tuesday, Wednesday and Thursday from 8:00 am to 1:00 pm this is a great program to get the kids out and keep them active.

**Tom Bridgon asked if there was a way to add signage near the Hilldale Ballfield on N. Main St. as he feels that people speed past there.**

**Cinti: That is a great idea and I will mention it to PennDOT because it is a state road, but there used to be signage there, so maybe we can get it replaced.**

**CHAIRMAN's MESSAGE** – The ceremony that was just held for the new fire truck. Want to thank everyone involved in the process to get the grant money that we received for the truck. Thank you to the department, commissioners and Eddie Day Pashinski for the help with getting the grant money we received approx. 400,000.00 which covered about half the cost of the truck.

**G. OLD BUSINESS –**

**H. NEW BUSINESS**

- 1. Motion to authorize payment of the General Fund Bills consisting of the Utility Bills \$29,952.44; Regular Bills \$204,409.15; Total \$234,361.59. (Cinti abstain for Assured Partners Bill) BY: SAX 2ND: Condusta Cinti abstains from the assured partners bill, All for, motion carried**
- 2. Motion to authorize reimbursement to David Moore for overpayment of taxes as a result of Veteran's Exemption per Luzerne County Tax Assessment Appeals in the amount of \$284.59 BY: Cinti 2ND: Sax All for, motion carried**
- 3. Motion to authorize Verdants to advertise for bid the N. Main Street Roof Project. BY: Condusta 2ND: Cinti All for, motion carried**

**I. SOLICITORS REPORT**

- 4. Motion to ratify the re-hiring of Matt Egidio, Max Gregor, Leo Aponte and Joseph Meager as of May 11, 2026, for Recreation Department summer help and Jack Heisler as of May 11, 2026, for DPW summer help. BY: Sax 2ND: Condusta Cinti abstains from DPW hiring, All for, motion carried**
- 5. Motion to award the bid for the 2026 Liquid Fuels Paving Project to Stair Pavement Inc. for the low bid of \$94,243.05. BY: Condusta 2<sup>nd</sup>: Cinti All for, motion carried**

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6. Motion to hire Gwyneth Lupas, Summer Balbuena, Matthew Monaghan and Jacob Khalife, as Summer Camp Counselors effective June 12, 2026 **BY: Sax 2<sup>nd</sup>: Condusta All for, motion carried**
7. Motion to hire Joseph Egidio, as Parks and Recreation summer help and Logan Sincavage, Tanner Deats, and Christian Kuhns as DPW summer help effective May 11, 2026. **BY: Cinti 2<sup>nd</sup>: Condusta All for, motion carried**
8. Motion to approve starting the application process for a PIB Loan. **BY: Condusta 2ND: Cinti All for, motion carried**
9. Motion to approve the application for a public fire hydrant on East Main Street near the proposed WaWa project upon review and approval of the Solicitor **BY: Sax 2ND: Cinti All for, motion carried**
10. Motion to accept Adam Yozwiak's resignation from the Planning Commission effective April 22, 2026. **BY: Cinti 2<sup>nd</sup>: Condusta All for Motion Carried**  
**Cinti: I would like to thank Adam for his years of service. I know he did not want to resign but because of his job, there could have been a conflict of interest. I would like to thank him for his service, just like his father always giving back to the community.**

**ANNOUNCEMENTS** – The next regular meeting of the Board of Commissioners will be held June 11 at 7:00 P.M. The Administrative, Tax and Zoning Offices and the DPW will be closed on Monday May 25<sup>th</sup> in observance of the Memorial Day holiday. Residents with Monday trash pickup will have their trash picked up on Tuesday.

**Shubilla: Join us on Memorial Day for our Memorial Day Ceremony at the Vets Park 8:00AM, please join us.**

**J. TAXPAYERS** (Time limit 5 minutes taxpayers must sign in).

Tom Bridgon Gail Drive

I know you are looking into ways to stop the flooding in my yard but I wanted you to know that just this week when it rained the water rose 4 feet into his yard in under 5 minutes.

The swale is built up 3 feet above where it should be and is part of the cause the flooding. Dennis and Karen have both been there and looked at it. When Kathy was with the zoning commissioner she sent letters to all of the residents asking them to clean out the ditch and reminding them not to throw yard waste back there. Dennis has pictures of how much of it has been filled in.

Condusta – There is a number of things happening there that need to be resolved. Between the yard waste build up and the different material, stone etc. that some of the residents have used to build their areas up to keep it from eroding.

Shubilla – So you have talked to Nick?

Condusta – Yes, but I think the hardest thing is getting to it.

Shubilla – we will follow thru on this with our engineer and Dennis will stay on it. Please keep us updated.

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Fran Drozda – Crescent Drive

The reason we are here again is did you get anywhere with a noise ordinance? Or decibel level?

Menn – We talked about it the other day.

Shubilla – We have been talking about this but we have not decided anything.

Mr. Drozda – Can we get one

Shubilla – That is more of a legal question.

Menn- we can write any ordinance you want, the issue is enforcement. How do we enforce it? We would have to meet with zoning and the Police department.

Mr. Drozda – we have a police force don't we?

Mrs. Drozda – I understand that what is loud for one is not for others but we cant stand it.

Menn – well the discussion we need to have is how to enforce what we have or to write something else and how do we enforce that. An ordinance will do no good without conversations on enforcement.

Shubilla – we will continue to have this conversation and see what our options are.

Mr. Drozda – We don't even care about what their yard looks like now, we are just worried about how loud and the noise they will be making.

Kevin Czekalski –

I am here to talk about the Rain Tax. I know that the state have their thumb on townships over funding and grants if they are not involved in the program, My question is, is why Luzerne county is footing the bill for this when up above us they do not seem to be doing anything about what is going into the river. Again I know this is a state issue but we are the ones who will be dealing with the increases from the WVSA. There must be some way to address this. Other twps. Have done things to beat this. With costs going up on everything, I feel this is one of them nuisance taxes and the township should try to do something to alleviate it.

Shubilla – yes it is a federal mandate that says every town is responsible for eliminating what is going into the river, this was the better solution. It was either let WVSA clean it or we have to come up with a way to clean it ourselves and this was the better option. I do not know how Lackawanna is doing it. The mapping and repair of storm drains is part of that service. Is it fair, I don't know, but it was either join and let WVSA take care of the issues or the Township foots the bill itself. If we got out of it your taxes would ultimately increase to put the services in to do the job. This was the best solution they had. If some one came to me and said we have a better plan we would look into it. WVSA has been proactive in repairs and mapping and such.

Kevin – It just seems like Luzerne county is footing the bill on their own. Speaking of Storm Drains. When the roads are being paved if we could just be sure the storm drains and the manhole covers are even with the new paving. Some of these manhole covers and storm drains are dangerous.

Shubilla – we can bring it up.

Sax – yes these state roads are tough.

Kevin – well is there a way for the twp. to inspect the work they are doing.

Cinti – we can report it to them.

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K. ADJOURNMENT BY: Cinti 2ND: Sax All for, motion carried TIME: 7:46

Respectfully Submitted By:

Accepted By:

  
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Lynell Ent, Secretary

  
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Thomas Shubilla, Chairman