

**TAX PAYER AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS**  
**MEETING OF NOVEMBER 13, 2025** **PAGE ONE**

**A. CALL TO ORDER TIME:**

**B. PLEDGE OF ALLEGIANCE:** Led by Robert Sax

Presentation to John Coffay Jr.

**C. ROLL CALL:** Peter J. Biscontini, Ciro Cinti, Robert Sax, Thomas Shubilla and Patricia Sluhocki

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

**D. GENERAL ORDER OF BUSINESS**

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of October, Plains Twp. Recreation Board Meeting Minutes for October. Wyoming Valley Sanitary Authority Meeting Minutes for September and Executive Committee Meeting Minutes for September **Monthly Reports:** of the Police Department; Fire Department, DPW and EMA for October, Zoning Permits and Contractor licenses Issued and Secretaries Report for October. **Payrolls** of the Administrative and Zoning Office, Department of Public Works, and Recreation Department. The **Treasurers Report for October:** General Fund Receipts in the amount of **\$326,387.50** General Fund Disbursements **\$1,431,181.78**; Total Ending Balance in the General Fund as of **10/31/2025 \$4,022,566.83.**

**E. CORRESPONDENCE – None**

**F. COMMITTEE REPORTS**

**POLICE –**

**FIRE –**

**DPW –**

**RECREATION –**

**G. OLD BUSINESS –**

**H. NEW BUSINESS**

1. Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$25,385.48; Regular Bills \$214,206.06; Total \$239,591.54.**
2. Motion to authorize payment application No. 1 of the Hudson Garden Drainage Project in the amount of \$184,722.37 to Leeward Construction
3. Motion to authorize payment to Verdantas in the amount of \$5,199.37 for the Plains Hilldale Abandoned Mine Reclamation Project

**I. SOLICITORS REPORT**

4. Motion to adopt a resolution authorizing application for Statewide Local Share Account Funding for the DPW Salt Shed Project, total project cost in the amount of \$510,126.00
5. Motion to adopt a resolution authorizing application for Statewide Local Share Account Funding for the Plains Township Meeting Room Renovation Project, total project cost in the amount of \$527,280.00
6. Motion to adopt a resolution authorizing application for Statewide Local Share Account Funding for the East Mountain Roadway Improvement Project total project cost in the amount of \$990,021.00
7. Motion to adopt a resolution in support of a Local Share Grant Account application of Wilkes Barre Area CTC for their HVAC Renovation Project
8. Motion to adopt a revised resolution authorizing application for Statewide Local Share Account Funding for the DPW Truck Project total project cost in the amount of \$154,600.00
9. Motion to adopt a revised resolution authorizing application for Statewide Local Share Account Funding for the North Main Street Roof Replacement project total project cost in the amount of \$185,380.00
10. Motion to accept the proposal from M&T Bank for the 2026 Tax Anticipation Note in the amount of \$500,000.00 at an interest rate of 3.99 % and authorize execution of any paperwork necessary subject to review and approval of the approval of the Township Solicitor

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11. Motion to enter into a lease financing agreement with M&T Bank for the purchase of a Chevrolet 5500 Dump Truck with plow and spreader for the DPW, and authorize execution of any paperwork necessary subject to review and approval of the approval of the Township Solicitor
12. Motion to ratify the acceptance of the Collective Bargaining Agreement by and between the Plains Township Police Department and Plains Township for the years January 1, 2025 and December 31, 2028 subject to review and approval of the Township Solicitor
13. Motion to enter into an agreement with the Luzerne County Emergency Services Commission for specialized police services, subject to review and approval of the Township Solicitor.
14. Motion to read and accept the first reading of the **2026 Budget**.

<b>INCOME</b>	<b>2026 TENATIVE OPERATING BUDGET</b>
Real Estate Taxes	\$ 2,384,504.00
Taxes, Enabling Act	\$ 3,400,000.00
Licenses & Permits	439,700.00
Fines, Forfeits & Costs	44,200.00
Interest & Rents	32,000.00
Grants & Gifts	6,935,466.00
Department Earnings	504,550.00
Non-Revenue Receipts	614,540.00
Misc Revenue Receipts	217,100.00
<b>TOTAL REVENUE</b>	<b>\$14,572.060.00</b>
<b>EXPENDITURES</b>	
General Government	\$ 418,235.00
Mun Bldgs/Offices	196,000.00
Tax Collection	9,575.00
Bldg, Regulations, Plan/Zone	230,880.00
Police Protection	2,362,182.00
Fire Protection	2,079.069.00
Health Services	9,000.00
Sanitation	462,143.00
General Services/Highways	1,591,557.00
General Services Main.	2,690,164.00
Parks & Recreation	186,096.00
Library Contributions	22,000.00
Principal/Interest -Unpaid Bills	1,173,211.00
Benefits, Payroll Taxes, Insurances	3,141,948.00
<b>TOTAL EXPENDITURES</b>	<b>\$14,572,060.00</b>

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**ANNOUNCEMENTS** – The next regular meeting of the Board of Commissioners will be held on December 11, 2025 at 7:00 P.M. The Administrative and Zoning Offices be closed Thursday and Friday November 27<sup>th</sup> and 28<sup>th</sup> in observance of the Thanksgiving Holiday. The DPW will be closed on Thursday, November 27<sup>th</sup> and Monday December 1<sup>st</sup>. In observance of the holiday. Residents with Thursday garbage collection will have their garbage collected on Wednesday, November 26<sup>th</sup>. Residents with Monday garbage collection, will have their garbage pick-up on Tuesday, December 2<sup>nd</sup>. Residents are reminded that there will be a six-bag limit after the holiday, collection week of December 2<sup>nd</sup> through December 5<sup>th</sup>. All other schedules remain the same. Wednesday November 26<sup>th</sup> Tree Lighting at the Brick at 7:00 pm Santa Parada is Saturday November 29<sup>th</sup> 11am

**J. TAXPAYERS** (Time limit 5 minutes taxpayers must sign in).

**K. ADJOURNMENT**

**TIME:**