

**AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF  
OCTOBER 9, 2025** **PAGE ONE**

**A. CALL TO ORDER TIME: 7:00**

**B. PLEDGE OF ALLEGIANCE:** Led by Robert Sax

**C. ROLL CALL:** Peter J. Biscontin, Ciro Cinti, Robert Sax, Thomas Shubilla and Patricia Sluhocki

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

**D. GENERAL ORDER OF BUSINESS**

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of September, Plains Twp. Planning Commission Meeting Minutes for August and September. Plains Twp. Recreation Board Meeting Minutes for September. Wyoming Valley Sanitary Authority Meeting Minutes for July and Special Meeting Minutes for August **Monthly Reports:** of the Police Department; Fire Department, and EMA for September, Zoning Permits and Contractor licenses Issued and Secretaries Report for September. **Payrolls** of the Administrative and Zoning Office, Department of Public Works, and Recreation Department. The **Treasurers Report for September:** General Fund Receipts in the amount of **\$2,508,659.75** General Fund Disbursements **\$1,170,829.74**; Total Ending Balance in the General Fund as of **09/30/2025** **\$5,127,361.11.** **BY: Cinti 2ND: Sluhocki All for, motion carried**

**E. CORRESPONDENCE – None**

**F. COMMITTEE REPORTS**

**POLICE** – We have updated and installed computers for the police cars. Police will start locking the municipal park and sunset. This will be done to try and curb some recent vandalism and illegal dumping and ATV use in the park after hours. If you see suspicious people around your vehicles call 911. We have had an increase in vehicle breakins

**FIRE** – 83 fire calls, and 50 captains' incidents for 133 total calls. The new fire engine should be arriving this month so it should be out in the township within the next few months. As always, the department has smoke detectors to install free of charge, just contact the department for an appointment

**DPW** – The department has been out patching the roads, doing building maintenance, and cutting grass and weeds. Bulk pickup will end October 31<sup>st</sup>. Our ewaste and shredding events will be held on Saturday November 1<sup>st</sup>.

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**RECREATION** – Next weekend the Soccer will be having a tournament at the municipal park. If anyone would like to attend. There is also a trunk or treat on Saturday October 25<sup>th</sup> at noon at the municipal park. If you would like to have a trunk at the event be there at 11 to set up.

**Chairman Sax** – I just have one thing to add – Tuesday November 11<sup>th</sup> at 9:00 am we will be having our Veteran's Day ceremony at the Vet Park on Maffett / River Street. Everyone is welcome to attend.

**G. OLD BUSINESS – None**

**H. NEW BUSINESS**

1. Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$32,291.47; Regular Bills \$223,970.64; Total \$256,262.11. BY: Biscontini 2ND: Shubilla All for, motion carried Cinti Abstains for Assured Partners Bill**
2. Motion to ratify the re-hiring of Ryan Viteritti, as Part-Time DPW laborer as of laborer as of October 7, 2025 at \$15.00 per hour **BY: Sluhocki 2<sup>nd</sup>: Cinti All for, motion carried**
3. Motion to reject the garbage bag bid from October 3, 2025 **BY: Shubilla 2<sup>nd</sup>: Sluhocki All for, motion carried**

**I. SOLICITORS REPORT**

4. Motion to hire Karl Blight, as a Full-Time DPW laborer effective October 11, 2025 as per the terms of the UFCW Local 1776 union contract.  
**BY: Biscontini 2ND: Sluhocki All for, motion carried**
5. Motion to execute the revised Penn Dot Winter Maintenance Services Agreement **BY: Cinti 2<sup>nd</sup>: Shubilla All for, motion carried**
6. Motion to allow the Solicitor to seek appraisals for 1-3 Center Street and 142 Burke Street for purposes of sale. **BY: Shubilla 2<sup>nd</sup>: Biscontini All for, motion carried**
7. Motion accept the resignations of Matt Dunsmuir and Jeff Gustinucci from the Plains Township Recreation Board effective October 2, 2025 **BY: Sluhocki 2ND: Cinti All for, motion carried**  
**Sax: I would like to thank them for their service**  
**Cinti : I would like to also say they have done a great job over the years and I would also like to thank them and I appreciate their support**
8. Motion to appoint Thomas Dunsmuir to the Plains Township Recreation Board for a term to expire December 31, 2029. **BY: Biscontini 2ND: Cinti All for, motion carried**
9. Motion to appoint Anthony Khalife to the Plains Township Recreation Board for a term to expire December 31, 2029. **BY: Cinti 2ND: Sluhocki All for, motion carried**

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10. Motion to appoint Aimee Stella as an alternate to the Plains Township Recreation Board for a term to expire December 31, 2029. **BY: Sluhocki 2ND: Biscontini All for, motion carried**

**Cinti: I would like to say Aimee has been doing a nice job with the Pavilion reservations this year and I think this will help make that job easier, so I want to thank her for being an alternate**

11. Motion to authorize reimbursement to Emmanuel Jirad Williams for overpayment of taxes as a result of Veteran's Exemption per Luzerne County Tax Assessment Appeals in the amount of \$415.08. **BY: Shubilla 2nd: Sluhocki All for, motion carried**

12. Motion to disburse the 2025 Commonwealth of Pa State Aid Pension Allocation to Township pension plans as follows:

Pension Unfunded Liability Loan Payment to Fidelity Bank <b>\$440,351.00</b>		
<b>Pension Plan</b>	<b>Remainder State Aid</b>	<b>MMO Balance – General Fund</b>
Police	\$ 46,520.74	\$251,084.26
Fire	\$ 46,520.72	\$ 20,571.66
Non-Uniformed	\$ 46,520.74	\$ 57,781.26
Totals	<b>\$ 139,562.20</b>	<b>\$329,437.18</b>

**Total State Aid Received \$579,913.20 BY: Sluhocki 2ND: Cinti All for, motion carried**

13. Motion to execute the Right of Entry agreement with DEP Bureau of Abandoned Mining Reclamation for exploratory drilling **BY: Biscontini 2nd: Shubilla All for, motion carried**

**ANNOUNCEMENTS** – The next regular meeting of the Board of Commissioners will be held on November 13, 2025 at 7:00 P.M. The DPW will be closed on Tuesday November 11<sup>th</sup> in observance of Veterans Day. Tuesday trash will be picked up on Wednesday November 12<sup>th</sup>, all other schedules will remain the same.

**J. TAXPAYERS** (Time limit 5 minutes taxpayers must sign in).

Fran Drozda – Crescent Drive

complaint 16 Crescent Drive

I think you are familiar with us we are here about 16 Crescent Drive. And we want to know what you are doing about our please for help with this. We have made trips to the municipal building about the noise and junk in their yard. Yes, they have recently cleaned up but there is still junk in the back of the house. And they have still not been cited.

I made one more attempt to speak with my neighbor and quite frankly it was appalling. He told me that they do not like to be controlled. When I asked him about why the music has to be so loud he responded, it's not that loud and I can make it louder. When I asked if he was tired of the cops showing up he replied that they can't do anything. I made 4 calls to 911 on Saturday regarding the music and loud singing and nothing was done. And again, why did they not have to get any permits for their projects. They only one they recently got was for the shed they put up. We had Ismael himself tell us that there was an electrician there. We want to know what is going to be done about it.

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Sax – BHW was there to get them to clean up the property. We have been by and it is cleaned up in the front. I know there is still some things in the back.

Karen – When I asked Ismael if there was work done in the house he said no. How can I prove that there was work done?

Mr. Drozda – they did work, there was 30 to 40 sheets of drywall delivered there. Do we have a noise ordinance yet?

Attorney Menn – yes we have an ordinance, but here is the thing what is a nuisance to one is not always a nuisance to someone else. And what is loud for one is not for another. The police have to enforce it.

Mrs. Drozda – They come and they talk and the police leave and she comes out and tortures us for hours. But the big thing is the permits – how come they haven't been fined for the work.

Mr. Drozda – shouldn't the house be inspected.

Menn – I'm not sure what you mean. When you buy a house there is an inspection done. They got that. After that unfortunately the system is set up that after that we trust everyone to go to the township and tell us when they are doing work and get a permit. If they don't do that we have no way of knowing or proving they did work.

Mr. Drozda – what if someone told you they were doing it.

Menn – again if we go there and knock on the door and they say no, no work was done, what are we supposed to do?

Mr. Drozda – so then none of us should ever take out a permit

Menn – If that is what you want to do and that is the neighborhood you want to have then yes. But that is not the way it is supposed to work. All we can do is go to them and ask if they are doing work.

Mr. Drozda – another thing they had a nice lawn at one point and they tore it up and now they have no grass. Don't they have to have grass? It looks like hell.

Mrs. Drozda – We are trying to help you, this is one family right now but they are looking to buy more property. They will ruin the neighborhood and the township.

Sax – well I will ask code enforcement to knock on the door and ask again if any work was done, however if they say no and won't let them in there is nothing we can do.

Biscontinini – we can not make the officers cite them, BHW is aware of the issue we will ask them to keep an eye on the situation.

Crescent drive resident - Are they legal residents? Are they legally in the united states?

Menn – How would we know that?

Resident – why wouldn't you know, are you telling me that anyone can come here and buy a house and do what they want?

Menn – No I'm not telling you that but how could we know if they are a legal resident

Sax – we will call code enforcement again tomorrow morning.

Mary & Peter Sabach                      3 Louis Street                      complaint about 4 Louis Street

This will tie into what they are saying about people moving in and doing what they want. We live in Heavenly Acres and the roads are small. We have people that have moved in from out of state and they have decided to bring commercial trucks in and leave them there and idle them at 4 am. The act 124 gives the police department to go there for the idling. They have employees also. So, they are running a business out of this house. They bring in appliances from some where and drop them in their driveway and then all day long other trucks come and pay him for the appliances and pick them up and leave with them. These trucks block our driveways and pay cash for the appliances. What is to stop them coming from other states and doing this in every developments.

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He jumps over our curb to get in his driveway.

Sluhocki – this happens at night?

Sabach – it happens during the day. The police have come and told them to get the trucks out of there and they have. Then they come back the next day.

Sax – Karen did you look into this?

Karen – I just received some photos today, I am sending out a letter.

Biscontinini – give it a week and then start to cite

Karen- I have to give them 30 days to respond.

Sabach – I don't think this guy even has a license. The only one in the house that speaks English is the child.

Karen – I do have information that he is using his home address as a business.

Sabach – doesn't he have to have permits.

Menn – yes, he would have to have special permits, and permits for a business.

Sabach – I am also requesting a sign not to block the driveway.

Sax – the first thing we need to do is stop him from running the business.

Menn he would have to have a permit to run the business from his house, but they still wouldn't be able to have the tractor trailers coming to pick up merchandise.

Sax – we will start with the home business issues.

**K. ADJOURNMENT BY: Cinti 2ND: Sluhocki All for, motion carried TIME: 7:44**

**Respectfully Submitted by**



**Township Secretary**

**Accepted by,**



**Chairman**