

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF SEPTEMBER 11, 2025**

PAGE ONE

A. CALL TO ORDER TIME: 7:00

B. PLEDGE OF ALLEGIANCE: Led by Robert Sax

C. ROLL CALL: Peter J. Biscontini, Ciro Cinti, Robert Sax, Thomas Shubilla and Patricia Sluhocki

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

D. GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of August, Plains Twp. Planning Commission Meeting Minutes for June and July. **Monthly Reports:** of the Police Department; Fire Department, EMA and DPW for August, Zoning Permits and Contractor licenses Issued and Secretaries Report for August. **Payrolls** of the Administrative and Zoning Office, Department of Public Works, and Recreation Department. The **Treasurers Report for August:** General Fund Receipts in the amount of **\$1,675,668.32** General Fund Disbursements **\$988,653.22**; Total Ending Balance in the General Fund as of **08/31/2025 \$3,788,894.73**. **BY: Biscontini 2ND: Sluhocki All for, motion carried**

E. CORRESPONDENCE – None

F. COMMITTEE REPORTS

POLICE – Purchased new tasers for the department and all officers are going through training for the tasers. The department was busy last month with 423 call outs, with 2 fatal motor vehicle accidents.

FIRE – 135 calls and 55 captains' incidents for a total of 185. I would like to thank the department for applying for a grant that they got accepted for. We were one of 7 departments to receive the grant. Reminder if you need smoke detectors please call the department for an appointment.

Commissioner Sax – I would just like to thank the Police and Fire Departments for their participation in the 9/11 service at the Mission Bar-B-Que

DPW – Cleaned up the Brick and Vet Park, cleaned buildings, catch basins and collected recycling, yard waste and garbage. Painted the crosswalks around the schools. Filled potholes. Installed signs on E. Ann St.

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF SEPTEMBER 11, 2025**

PAGE TWO

RECREATION – Soccer and mini football are in season and they are using the fields at the Municipal Park. The adult baseball teams and Holy Redeemer are using the Hilldale field for fall ball.

Commissioner Shubilla Reminder – E waste recycling will be held at the Municipal Park on Saturday November 1 from 9-11 and the Paper Shredding event will be the same day from 9 - 12/

G. OLD BUSINESS –

H. NEW BUSINESS

1. Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$26,812.90; Regular Bills \$181,039.66; Total \$207,852.56. BY: Shubilla 2ND: Biscontini All for, motion carried (Cinti Abstains for Assured Partners Bill)**
2. Motion to authorize the handicapped parking application of David Albert, 131 E. Merritt Street as recommended by a police traffic study **BY: Cinti 2nd: Shubilla All for, motion carried**
3. Motion to accept the 2026 MMO for Police, Fire and Non-Uniformed Pension Plans as submitted by AFG Pension Administrators **BY: Sluhocki 2nd: Cinti All for, motion carried**
4. Motion to solicit bids for the supply of garbage bags. **BY: Biscontini: 2nd: Sluhocki All for, motion carried**

I. SOLICITORS REPORT

5. Motion to execute the O&M agreements for Second Street Properties LLC **BY: Cinti 2nd: Shubilla All for, motion carried**
6. Motion to adopt a resolution authorizing application for County Local Share Account Funding for the DPW Truck Project total project cost in the amount of \$154,300.00 **BY: Sluhocki 2nd: Biscontini All for, motion carried**
7. Motion to adopt a resolution authorizing application for Statewide Local Share Account Funding for the DPW Truck Project total project cost in the amount of \$154,300.00 **BY: Shubilla 2nd Cinti All for, motion carried**
8. Motion to adopt a resolution authorizing application for Statewide Local Share Account Funding for the North Main Street Roof Replacement project total project cost in the amount of \$185,380.00 **BY: Biscontini 2nd: Sluhocki All for, motion carried**
9. Motion to adopt a resolution authorizing application for County Local Share Account Funding for the North Main Street Roof Replacement project total project cost in the amount of \$185,380.00 **BY: Cinti 2nd Shubilla All for, motion carried**

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF SEPTEMBER 11, 2025**

PAGE THREE

10. Motion to adopt a resolution to accept the Luzerne County Hazard Mitigation Plan Update
BY: Shubilla 2nd Biscontini All for, motion carried
11. Motion to amend the International Building and Maintenance Code Ordinance, ordinance 10-2018, to update all maintenance codes to 2021. **BY: Biscontini 2nd: Shubilla All for, motion carried**
12. Motion to award the bid for the Delaware Street Drainage Project to American Asphalt, for the low bid of \$374,067.05 **BY: Cinti 2nd: Sluhocki All for, motion carried**
13. Motion to enter into a lease financing agreement with Five Star Equipment for the purchase of a loader for the DPW, and authorize execution of any paperwork necessary subject to review and approval of the solicitor **BY: Sluhocki 2nd: Cinti All for, motion carried**
14. Motion to execute a traffic signal maintenance agreement and a stormwater pipe form for PennDOT for the WaWa Development upon review and approval by solicitor **BY: Cinti 2nd: Shubilla All for, motion carried**
15. Motion adopt resolution to amend the Zoning and Code Enforcement Fee Schedule to include plan review fees.
BY: Shubilla 2nd: Biscontini All for, motion carried

ANNOUNCEMENTS – The next regular meeting of the Board of Commissioners will be held on October 9, 2025 at 7:00 P.M.

J. TAXPAYERS (Time limit 5 minutes taxpayers must sign in).

Bernard Prev - Cemetery Road and ATV's

First, I would like to bring to your attention Cemetery Road from the top of Heavenly Acres to Michelle Street. It may not be the Townships road but it is used by the Township and residents and it needs to be filled. Its washed out pretty good. I have called about this several times, and was told it was given to you folks.

Attorney Menn – It is private property so we can't just go and do maintenance.

Prev – It is being utilized. What if we get permission from the owner or the diocese, then the township could dump stone and get the Holy Redeemer kids that need hours to spread it and fill the holes Does that sound like a possibility?.

Sax – maybe we can get millings from the Hudson Rd. project to fill it if we have permission.

Cinti – maybe we can take the millings up there that is a good idea.

Prev – my concern is the school buses and delivery trucks – its just in bad shape. The water company had a break there a few months ago. They added some rock to fill it in. If it isn't utilized then it should be closed.

Cinti – we do have some ideas now, but we would need permission from the diocese.

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF SEPTEMBER 11, 2025**

PAGE FOUR

Menn – My suggestions is looking at it as a lawyer the board will look at options and discuss it, as I have some concerns with it.

Prev – one other item, we talked about this about a year ago, It is a state law not to be driving atv's and dirt bikes on the road. I have to credit the police they are trying to stop it. These guys are on your property and are not staying off, they have no consideration. The policing of trying to keep them out of there. I am asking for consideration, Friday nights there are 6 to 7 atv's going up and down the road. Maybe a curfew of 9 or 10 pm to

Biscontinini – our police are trying, but by the time they get there they are gone.

Prev – state law says the vehicle can be confiscated they can be sited. If you could think about a curfew.

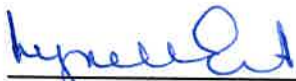
Maybe if the police officers can sit there at 10:30 to 1:30 at night. We can't leave our windows open. So just consider it.

Thank you

K. ADJOURNMENT BY: Cinti 2ND: Biscontinini All for, motion carried TIME: 7:24

Respectfully Submitted by:

Accepted By:



Lynell Ent, Secretary



Robert Sax, Chairman