

**AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
SEPTEMBER 11, 2025** **PAGE ONE**

A. CALL TO ORDER TIME:

B. PLEDGE OF ALLEGIANCE: Led by Robert Sax

C. ROLL CALL: Peter J. Biscontini, Ciro Cinti, Robert Sax, Thomas Shubilla and Patricia Sluhocki

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

D. GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of August, Plains Twp. Planning Commission Meeting Minutes for June and July. **Monthly Reports:** of the Police Department; Fire Department, EMA and DPW for August, Zoning Permits and Contractor licenses Issued and Secretaries Report for August. **Payrolls** of the Administrative and Zoning Office, Department of Public Works, and Recreation Department. The **Treasurers Report for August:** General Fund Receipts in the amount of **\$1,675,668.32** General Fund Disbursements **\$988,653.22**; Total Ending Balance in the General Fund as of **08/31/2025 \$3,788,894.73.**

E. CORRESPONDENCE – None

F. COMMITTEE REPORTS

POLICE –

FIRE –

DPW –

RECREATION –

G. OLD BUSINESS –

H. NEW BUSINESS

1. Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$26,812.90; Regular Bills \$181,039.66; Total \$207,852.56.**
2. Motion to authorize the handicapped parking application of David Albert, 131 E. Merritt Street as recommended by a police traffic study
3. Motion to accept the 2026 MMO for Police, Fire and Non-Uniformed Pension Plans as submitted by AFG Pension Administrators
4. Motion to solicit bids for the supply of garbage bags.

I. SOLICITORS REPORT

5. Motion to execute the O&M agreements for Second Street Properties LLC
6. Motion to adopt a resolution authorizing application for County Local Share Account Funding for the DPW Truck Project total project cost in the amount of \$154,300.00
7. Motion to adopt a resolution authorizing application for Statewide Local Share Account Funding for the DPW Truck Project total project cost in the amount of \$154,300.00
8. Motion to adopt a resolution authorizing application for Statewide Local Share Account Funding for the North Main Street Roof Replacement project total project cost in the amount of \$185,380.00
9. Motion to adopt a resolution authorizing application for County Local Share Account Funding for the North Main Street Roof Replacement project total project cost in the amount of \$185,380.00
10. Motion to adopt a resolution to accept the Luzerne County Hazard Mitigation Plan Update
11. Motion to amend the International Building and Maintenance Code Ordinance, ordinance 10-2018, to update all maintenance codes to 2021.
12. Motion to award the bid for the Delaware Street Drainage Project to American Asphalt, for the low bid of \$374,067.05

**AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
SEPTEMBER 11, 2025** **PAGE THREE**

13. Motion to enter into a lease financing agreement with Five Star Equipment for the purchase of a loader for the DPW, and authorize execution of any paperwork necessary subject to review and approval of the solicitor
14. Motion to execute a traffic signal maintenance agreement and a stormwater pipe form for PennDOT for the WaWa Development upon review and approval by solicitor
15. Motion adopt resolution to amend the Zoning and Code Enforcement Fee Schedule to include plan review fees.

ANNOUNCEMENTS – The next regular meeting of the Board of Commissioners will be held on October 9, 2025 at 7:00 P.M.

J. TAXPAYERS (Time limit 5 minutes taxpayers must sign in).

K. ADJOURNMENT TIME: