

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF MAY 8, 2025**

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A. CALL TO ORDER TIME:

B. PLEDGE OF ALLEGIANCE: Led by Robert Sax
Moment of Silence for Commissioner Yozwiak

C. ROLL CALL: Ciro Cinti, Robert Sax, Thomas Shubilla

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

D. GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioner Regular Meeting of April, Plains Township Recreation Board Minutes of April, Plains Township Sewer Authority Meeting of March, Wyoming Valley Sanitary Authority Meeting Minutes for March, Plains Township Planning Commission Meeting Minutes January. **Monthly Reports:** of the Police Department; Fire Department, and EMA for April, Zoning Permits and Contractor licenses Issued and Secretaries Report for April. **Payrolls** of the Administrative and Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for April:** General Fund Receipts in the amount of **\$948,444.74** General Fund Disbursements **\$834,865.07**; Total Ending Balance in the General Fund as of **04/30/2025 \$1,206,029.90**. **BY: Cinti 2ND: Shubilla All for, motion carried**

E. CORRESPONDENCE – None

F. COMMITTEE REPORTS

POLICE – Commissioner Shubilla – 205 citations issued, 544 calls in the Twp. Please remember to lock your cars, there have been several car break ins through out town. Stay vigilant.

FIRE – 151 total calls 110 fire calls and 41 captains' incidents. As always if you need smoke detectors the Plains Twp. Fire Department will supply and install them free of charge. Just give the department a call, or talk to me.

DPW – Curbside yard waste pick up is under way till fall, with Saturday drop off from 9-12. We also have pothole patching underway.

RECREATION – We have several applicant hires tonight. Lots of sports underway at the park DPW will be installing the Speed bumps, please be aware of the kids and people when driving in the park. The three commissioners here are in favor of completing everything that Jerry had

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started. Especially finishing this building here, a goal of his was to get another police building at Main St. Jerry had a vision and sometimes I would think where is he getting this from but he was a good man, a good family man a great commissioner and a good friend. Keep his family in your prayers.

CHAIRMAN MESSAGE – Commissioner Sax - Jerry always had a chairman's message

Commissioner Shubilla – sometimes it had nothing to do with township things

Commissioner Sax – Right, live life to its fullest, that is all I can say because its just hard to believe he is gone, we will do the best we can and move forward and we appreciate all of the support.

Commissioner Shubilla – I have never seen a board without Jerry so this is new territory for us When I got elected he walked me through a lot of things and I keep thinking he is going to walk the door.

Commissioner Sax – Keep hearing him say “Write this down” there will never be another Jerry.

G. OLD BUSINESS – None

H. NEW BUSINESS

1. Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$25,414.29; Regular Bills \$137,919.32; Total \$163,333.61. BY: Shubilla 2ND: Cinti All for, motion carried**
2. Motion to hire Gwyneth Lupas, Summer Balbuena, Matthew Monaghan and Jacob Khalife, as Summer Camp Counselors and Peyton Ent as Summer Parks and Recreation Worker effective June 4, 2025 **BY: Cinti 2nd: Shubilla All for, motion carried**
3. Motion to authorize raises and benefits to the following non-union employees effective payroll of May 24th as follows: Raises of \$1.00 per hour for Part Time Firefighters, Part Time DPW, and Part Time Parks and Recreation employees, and \$1.00 per hour raise for Summer Help and Summer Camp. **BY: Shubilla 2nd: Cinti All for, motion carried**
4. Motion to accept a letter of retirement from Lieutenant Richard Lussi from the Plains Township Police Department and approve all retirement benefits entitled to as stated in the Collective Bargaining Agreement. **BY: Cinti 2nd: Shubilla All for, motion carried**
Commissioners thanked Lieutenant Lussi for his years of service at the township and wished him luck with his new position with the school district

I. Solicitors Report:

5. Motion to award the bid of the Harriett Street Drainage Improvement Project to AR Popple for the low bid of \$12,220.00 **BY: Shubilla 2nd: Cinti All for, motion carried**
6. Motion to appoint Peter J. Biscontini to the Plains Township Civil Service Commission for a term to expire December 31, 2025 to fill a vacancy **BY: Cinti 2nd: Shubilla All for, motion carried**

**MEETING AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
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7. Motion to appoint Robert Sax as Chairman of the Board of Commissioners to fill a vacancy
BY: Shubilla 2nd: Cinti Sax abstained, All for, motion carried
8. Motion to appoint Ciro Cinti as Vice-Chairman of the Board of Commissioners to fill a vacancy
BY: Shubilla 2nd: Sax Cinti abstained, All for, motion carried
9. Motion to appoint Patricia Sluhocki as a member of the Board of Commissioners to fill a vacancy
BY: Cinti 2nd: Shubilla All for, motion carried
Menn: Patricia Sluhocki will fill the vacancy until December 31, 2025. The assumption is that Jerry whose name is on the ballot for the Primary election will win and then the Democratic party will have to appoint someone to take his place on the ballot for the November election

ANNOUNCEMENTS –The next regular meeting of the Board of Commissioners will be held June 12, 2025 at 7:00 pm. The Administrative, Zoning Offices and DPW will be closed on Monday May 26th 2025, in observance of the Memorial Day holiday. Monday garbage will be picked up on Tuesday May 27th. Residents are reminded that there is a six-bag limit after the holiday for the collection week of May 27th to May 30th. All other schedules will remain the same.

Also please join us on May 26th at the Vet Park at 8:00 am for our Memorial Day Ceremony.

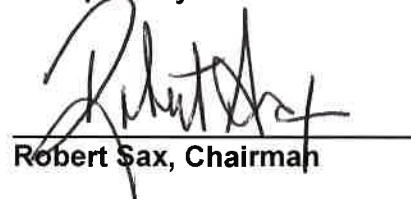
J. TAXPAYERS (Time limit 5 minutes taxpayers must sign in). **None**

K. ADJOURNMENT **BY: Cinti 2ND: Sax All for, motion carried** **TIME: 7:15**

Respectfully Submitted By:


Lynell Ent, Secretary

Accepted By:


Robert Sax, Chairman