

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING  
OF JANUARY 9, 2025**

**PAGE ONE**

**CALL TO ORDER TIME:** 7:02

**PLEDGE OF ALLEGIANCE:** Led by Gerald Yozwiak

**ROLL CALL:** Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak.

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

**GENERAL ORDER OF BUSINESS**

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of December, Plains Planning Commission Meeting of September, Noted that there were no Planning Commission meetings for October or December; Plains Sewer Authority Meeting of November; Wyoming Valley Sanitary Authority Meeting of November. Zoning Permits and Contractor Licenses issued for December. **Monthly Reports:** of the Police Department, the Fire Department, EMA and DPW for December; Secretaries Report for December. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for December** General Fund Receipts **\$228,961.54**; General Fund Disbursements **\$987,060.55**; Total Ending Balance in the General Fund as of 12/31/2024 - **\$1,829,848.59**. **BY: Sax 2ND: Cinti All for, motion carried**

**CORRESPONDENCE – None**

**COMMITTEE REPORTS**

**POLICE – We actually don't have a report this month it was busy but nothing crazy we have the stats if anyone would like to see them and Chief is here if anyone has any questions. Otherwise there is nothing significant to report.**

**FIRE – 149 total calls and thank you to anyone who donated to toys for tots. If you need smoke detectors let us know. End of report**

**DPW – I'm just shocked the police didn't have a report. We had a couple of nuisance storms, the guys did a good job. The recycling center is open again on Saturday for drop off 9:00 to Noon**

**RECREATION – We are still accepting pavilion rental applications get them in as soon as you can it is filling up fast.**

**OLD BUSINESS –**

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING  
OF JANUARY 9, 2025**

**PAGE TWO**

**NEW BUSINESS**

Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$0; Regular Bills \$0; Total \$0. (Cinti abstain for Assured Partners Bill)** **BY: Biscontini 2ND: Shubilla Roll Call: B C SA SH Y**

Motion to authorize payment application No.7 of the Plains Twp. Firehouse #2 renovation project in the amount of \$65,818.00 to Spotts Brothers Inc. **BY: Cinti 2ND: Sax All for, motion carried**

Motion to authorize the disposal of old Township records from 2014 consisting of various pieces of correspondence, bills, banking information etc. **BY: Shubilla 2ND: Biscontini All for, motion carried**

**SOLICITORS REPORT**

Motion to reappoint Gerald Cross to the Plains Township Sewer Authority for a term to expire December 31, 2029 **BY: Sax 2<sup>nd</sup>: Shubilla All for, motion carried**

Motion to reappoint Gerald Cross to the Wyoming Valley Sanitary Board for a term to expire December 31, 2029 **BY: Biscontini 2<sup>nd</sup>: Cinti All for, motion carried**

Motion to reappoint John Woloski to the Plains Township Zoning Hearing Board for a term to expire December 31, 2029. **BY: Shubilla 2ND: Sax All for, motion carried**

Motion to reappoint Thomas Salus to the Plains Township Recreation Board for a term to expire December 31, 2029. **BY: Cinti 2ND: Biscontini All for, motion carried**

Motion to reappoint Ken Evans to the Plains Township Planning Commission for a term to expire December 31, 2029. **BY: Biscontini 2ND: Shubilla All for, motion carried**

Motion to reappoint John Million to the Plains Township Recreation Board for a term to expire December 31, 2029. **BY: Shubilla 2ND: Cinti All for, motion carried**

Motion to adopt a resolution appointing the members to the Boards, Commissions and Authorities. **BY: Cinti 2ND: Sax All for, motion carried**

Motion to solicit bids for the back-up salt bid for the 2025-2026 Winter Season **BY: Shubilla 2ND: Biscontini All for, motion carried**

Motion to ratify the acceptance of the Collective Bargaining Agreement by and between the Plains Township United Food and Commercial Workers Union and Plains Township for the years January 1, 2025 and December 31, 2028 subject to review and approval of Township Solicitor. **BY: Sax 2ND: Cinti All for, motion carried**

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING  
OF JANUARY 9, 2025**

**PAGE THREE**

Motion to adopt a resolution authorizing Jeff Gustinucci to prepare and submit the 2024 Recycling Performance Grant for a fee of \$3,000.00. **BY: Biscontini 2ND: Shubilla**  
**All for, motion carried**

**ANNOUNCEMENTS** – The next regular meeting of the Board of Commissioners will be held February 13 at 7:00 P.M. I appreciate you all coming out on this cold night

**TAXPAYERS** (Time limit 5 minutes taxpayers must sign in). None

**ADJOURNMENT BY: Cinti 2ND: Yozwiak All for, motion carried TIME: 7:11**

**Respectfully Submitted:**

**Accepted By:**

  
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Lynell Ent, Secretary

  
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Gerald J. Yozwiak, Chariman