

**TAX PAYER AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS
MEETING OF DECEMBER 12, 2024**

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A. CALL TO ORDER TIME:

B. PLEDGE OF ALLEGIANCE: Led by Gerald Yozwiak

C. ROLL CALL: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla,
Gerald Yozwiak.

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

D. GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioner Regular meeting minutes of November, Plains Township Sewer Authority meeting minutes of October, Wyoming Valley Sanitary Authority meeting minutes for October, Planning Commission Meeting Minutes from August
Monthly Reports: Police Department; Fire Department, DPW and EMA for November; Zoning Permits & Contractors Licenses Issued for November; Secretaries Report for November.
Payrolls of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for November:** General Fund Receipts in the amount of **\$742,011.86** General Fund Disbursements **\$730,750.02**; Total Ending Balance in the General Fund as of **11/30/2024 \$2,587,947.60**.

E. CORRESPONDENCE – None

F. COMMITTEE REPORTS -

POLICE –

FIRE –

DPW –

RECREATION –

CHAIRMAN MESSAGE –

G. OLD BUSINESS

H. NEW BUSINESS

1. Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$25,609.48; Regular Bills \$306,446.13; Total \$332,055.61.**
2. Motion to request a police traffic study for No parking along the guard rail on Stadium Alley.
3. Motion to re-hire Nino Cinti, and Kameron Taylor and hire Christopher Hine as Part time Seasonal DPW workers at a rate of \$11.00 per hour

I. Solicitors Report:

4. Motion to authorize payment application No. 4 of the 50 Second Street Fire House Improvement Project to Smith Miller Roofing in the amount of \$6,318.47
5. Motion to authorize payment application No. 2 in the amount of \$11,409.50 and payment application #3 in the amount of \$7,152.44 for a total of \$18,561.94 to American Asphalt Paving Co for the Plains Twp. 2024 Paving Project.
6. Motion to adopt an ordinance authorizing the recovery of service costs of fire and rescue services and payment for costs associated with fire and rescue services.
7. Motion to enter into a 12-month agreement with Constellation Energy as our electrical supplier at a cost of 0.06313 cents per kilowatt hour beginning December 13, 2024.
8. Motion to adopt a resolution and execute all documentation for the 2025 Tax Anticipation Note
9. Motion to have the second and final reading of the **2025 Budget.**

INCOME	2025 TENATIVE OPERATING BUDGET
Real Estate Taxes	\$ 1,675,000.00
Taxes, Enabling Act	3,364,500.00
Licenses & Permits	753,800.00
Fines, Forfeits & Costs	34,200.00
Interest & Rents	26,000.00
Grants & Gifts	6,191,665.07
Department Earnings	404,550.00
Non-Revenue Receipts	578,069.61
Misc Revenue Receipts	159,000.00
TOTAL REVENUE	\$ 13,186,784.68

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EXPENDITURES

General Government	\$	385,259.60
Mun Bldgs/Offices		162,000.00
Tax Collection		12,275.00
Bldg, Regulations, Plan/Zone		340,420.00
Police Protection		2,107,025.44
Fire Protection		1,961,493.62
Health Services		9,000.00
Sanitation		467,460.54
General Services/Highways		1,193,841.16
General Services Main.		2,163,226.02
Parks & Recreation		281,912.00
Library Contributions		22,000.00
Principal/Interest -Unpaid Bills		1,173,211.00
Benefits, Payroll Taxes, Insurances		2,907,660.30
TOTAL EXPENDITURES	\$	13,186,784.68

10. Motion to adopt the Annual Budget of the Township of Plains for Fiscal Year 2025 Tax Levy and Appropriation Ordinance.

ANNOUNCEMENTS – The next regular meeting of the Board of Commissioners will be held January 9, 2025 7:00 P.M. The Administrative and Zoning Offices close at noon on Tuesday December 24th for the Christmas holiday and will reopen on Friday December 27th at 8:00 am. The DPW will be closed on Wednesday December 25th, in observance of the holiday. Residents with Wednesday garbage collection will have their garbage collected on Thursday, December 26th. There will be a 6 bag limit for the collection week of December 26th thru December 31st. The Administrative, Zoning and DPW will be closed on January 1st in observance of the New Year. Residents with Wednesday garbage collection will have their garbage collected on Thursday January 2nd. All other schedules remain the same.

J. TAXPAYERS (Time limit 5 minutes taxpayers must sign in).

K. ADJOURNMENT TIME: