



# Plains Township Police Department

126 North Main Street  
Plains Township, PA 18705

## Records Division

### Accident / Incident Report Request

Type of Report Requested: \_\_\_\_\_ Accident \_\_\_\_\_ Incident \_\_\_\_\_ Crime

Today's Date: \_\_\_\_\_ Date of Incident: \_\_\_\_\_

Location of Accident/Incident: \_\_\_\_\_

Accident/Incident Number: \_\_\_\_\_

Reason you are requesting report: \_\_\_\_\_ involved party  
\_\_\_\_\_ Attorney or Insurance Co. Request  
\_\_\_\_\_ Parent / Guardian of Minor  
\_\_\_\_\_ Property Owner

Person(s) Involved: \_\_\_\_\_

Person Requesting Report: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ email or fax: \_\_\_\_\_

Request for reports can only be made in person during business hours. Telephone requests will not be honored. Requests can be mailed to Plains Twp. Business Offices Attn: Police Reports 126 N. Main Street Plains, PA 18705

<b>FEE SCHEDULE</b> <i>Current as of 9/9/2022</i> <i>FEES ARE NON-REFUNDABLE</i> <i>Check/Money Order made payable to <b>Plains Township</b></i>	
<b>Reportable Crash Report</b>	<b>\$15.00</b>
<b>Non-Reportable Crash Report</b>	<b>\$25.00</b>
<b>Incident Report</b>	<b>\$25.00</b>
<b>Non-Arrest Fingerprinting</b>	<b>\$25.00 per card</b>