

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF NOVEMBER 9, 2023**

PAGE ONE

CALL TO ORDER TIME: 7:02

PLEDGE OF ALLEGIANCE: Led by Gerald Yozwiak

ROLL CALL: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, Gerald Yozwiak. Attorney Stephen Menn and Lynell Ent

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioner Regular Meeting of October 12, 2023, Plains Township Sewer Authority Meetings of September 28th, Planning Commission Meeting Minutes for September 7th, Wyoming Valley Sanitary Authority Meeting Minutes for September 19th **Monthly Reports:** Police Department; Fire Department, DPW and EMA for October; Zoning Permits & Contractors Licenses Issued for October; Secretaries Report for October. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for October:** General Fund Receipts in the amount of **\$226,158.06** General Fund Disbursements **\$1,129,544.66**; Total Ending Balance in the General Fund as of **10/31/2023 \$2,154,513.20**. **BY: Cinti 2ND: Biscontini All for, motion carried.**

CORRESPONDENCE – None

F. COMMITTEE REPORTS

POLICE – Thank Officer Brennan for the Oct. T-shirt drive in support of Cancer. Please remember if you see something, say something Congrats to Commissioners Shubilla and Cinti on their elections wins I'm looking forward to serving another 4 years. Thank you to Larry Hine & Frank Ulitchney for cleaning up and setting up the vet park for the ceremony this weekend.

FIRE – Thank you to Marc Malvizzi for running the Toys for Tots collection, the boxes are available at the Municipal Building. With the changing of the clocks you should be sure to change the batteries in your smoke detectors, if you need them we have smoke detectors available, call to set up an appointment

DPW – October 212.88 tons of garbage and 56.55 tons of Co-Mingled Recycling. Last week for yard waste Nov. 13 – Nov. 17. The leaf truck is up and running for anyone that needs it, call the office to be added to the list. I am also looking forward to working with everyone for the next 4 years.

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF NOVEMBER 9, 2023**

PAGE TWO

RECREATION – All park sports are now over, water has been shut off in all of the out buildings. Beginning in January we will be accepting Pavilion Rental Applications for 2024. Plains residents get first option, then other applications are considered. I am honored to be here for another 4 years, thank you all.

CHAIRMAN MESSAGE – The electronics recycling and shred fest were very successful. We collected 10,000 lbs. of electronics, that's 10,000 lbs that won't be found in the woods. Lock your car doors. Congratulations to these guys, this is a well running board, we all work together. Hong Kong Pizza Hut has a special new flavor for anyone going to visit Hong Kong - ham and snake pizza.

OLD BUSINESS - none

NEW BUSINESS

Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$11,063.43; Regular Bills \$205,013.79; Total \$216,077.22. (Cinti abstain for Assured Partners Bill) BY: Shubilla 2ND: Sax All for, motion carried.**

Motion to accept a letter of retirement from Clerk Patricia Neishel as of December 31, 2023 **BY: Biscontini 2ND: Cinti All for, motion carried.**

Solicitors Report:

Motion to advertise the Department of Public Works 1997 GMC 6500 Dump Truck for sale on Municibid **BY: Sax 2nd: Shubilla All for, motion carried.**

Motion to authorize payment application No. 2 of the 2023 West Charles St. Paving Project in the amount of \$7,717.90 to M&J Excavation Inc. **BY: Cinti 2nd: Shubilla All for, motion carried**

Motion to authorize payment application No. 1 of the Plains Township Firehouse Renovations HVAC Project in the amount of \$28,845.00 to Spott's Brothers **BY: Shubilla 2ND: Biscontini All for, motion carried.**

Resolution authorizing lease purchase of Dodge Charger with Fidelity Bank **BY: Sax 2ND: Cinti All for, motion carried.**

Motion to authorize the solicitor to execute a stipulation for settlement of tax appeal for Elizabeth Musto vs. Luzerne County Wilkes Barre Area School District and Plains Township. **BY: Biscontini 2nd: Shubilla All for, motion carried**

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF NOVEMBER 9, 2023** **PAGE THREE**

Motion to read and accept the first reading of the **2024 Budget**.

INCOME	2024 TENTATIVE OPERATING BUDGET
Real Estate Taxes	\$ 1,675,000.00
Taxes, Enabling Act	3,309,500.00
Licenses & Permits	747,930.00
Fines, Forfeits & Costs	34,200.00
Interest & Rents	16,000.00
Grants & Gifts	6,168,037.00
Department Earnings	410,703.00
Non-Revenue Receipts	820,792.00
Misc Revenue Receipts	159,000.00
TOTAL REVENUE	\$ 13,341,162.00

EXPENDITURES	
General Government	\$ 349,587.00
Mun Bldgs/Offices	924,000.00
Tax Collection	12,275.00
Bldg, Regulations, Plan/Zone	311,260.00
Police Protection	2,101,150.00
Fire Protection	2,393,813.00
Health Services	6,920.00
Sanitation	500,899.00
General Services/Highways	1,236,788.00
General Services Main.	886,000.00
Parks & Recreation	279,000.00
Library Contributions	22,000.00
Principal/Interest -Unpaid Bills	1,473,211.00
Benefits, Payroll Taxes, Insurances	2,598,729.00
TOTAL EXPENDITURES	\$ 13,341,162.00

BY: Sax 2ND: Biscontini All for, motion carried.

ANNOUNCEMENTS – The next regular meeting of the Board of Commissioners will be held December 14, 2023 7:00 P.M. Saturday November 11th we will be holding our annual Veteran's Day Ceremony at our Vets Park at 9:00 am. There will be no garbage collection on Monday November 13th in observance of the Veteran's Day holiday. Residents with Monday collection will have their garbage collected on Tuesday, November 14th. The Administrative and Zoning Offices be closed on Thursday and Friday November 23rd and 24th in observance of the Thanksgiving Holiday. The DPW will be closed on Thursday, November 23rd in observance of the Thanksgiving Holiday and Monday November 27th. Residents with Thursday garbage collection will have their garbage collected on Wednesday, November 22nd. Residents with Monday garbage collection, will have their garbage pick-up on Tuesday, November 28th. Residents are reminded that there will be a six-bag limit after the holiday collection week of November 27th through December 1st. All other schedules remain the same.

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF NOVEMBER 9, 2023**

TAXPAYERS (Time limit 5 minutes taxpayers must sign in). None

ADJOURNMENT BY: Cinti 2ND: Yozwiak All for, motion carried. 7:25

Respectfully Submitted,

Accepted by,

**Lynell Ent
Secretary**



**Gerald J. Yozwiak
Chairman**