

**MEETING MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING
OF OCTOBER 12, 2023**

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CALL TO ORDER TIME: 7:00

PLEDGE OF ALLEGIANCE: Led by Gerald Yozwiak

ROLL CALL: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Attorney Steven Menn, Patricia Sluhocki, and Lynell Ent

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioner Regular Meeting of September 14, 2023 · Plains Township Recreation Board Meeting of September 11th and October 2nd; Plains Township Sewer Authority Meetings of August 17th WWSA Board Meeting Minutes for July and the WWSA Stormwater Meeting Minutes for August **Monthly Reports:** Police Department; Fire Department and EMA for September; Zoning Permits & Contractors Licenses Issued for September; Secretaries Report for September. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for September:** General Fund Receipts **\$760,579.43** General Fund Disbursements **\$1,348,770.90;** Total Ending Balance in the General Fund as of **9/30/2023 \$3,057,899.80.** **BY: Cinti 2ND: Biscontini – All For, Motion Carried.**

CORRESPONDENCE – None

COMMITTEE REPORTS

POLICE – There will be a Crime Watch meeting on Monday October 23, at 6:00 pm. Someone from the County will be there to speak. Want to thank the department for there work on the Hancock Street raid. I would also like to ask everyone to follow the departments facebook page it has a lot of great information. I want to thank Patty for her years of service.

FIRE – There were 121 calls and 51 captains calls for a total of 172 calls for the month. The toys for tots' campaign is beginning so the boxes will be at the municipal building soon. We want to thank Captain Nocera for the grant we received.

DPW – August: 197.09 tons of garbage and 40.48 tons of Co-Mingled Recycling
The shred fest and electronics recycling day are both on November 4th at the Municipal Park from 9:00 - 11:00 AM

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RECREATION – Soccer / Football are still being held at the Municipal park. Cheer competition was held at the HS last week. I would like Patty for the last 20 + years for her dedication for the township. We couldn't run without her for the last 43 years. Thank you

CHAIRMAN MESSAGE – Phillies are on at 8:07 so lets get this done. Again Patty thank you!
Thank All of the Departments
I will leave Patty with these 9 words God is great, Beer is good, and People are Crazy.

OLD BUSINESS

NEW BUSINESS

Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$23,349.83; Regular Bills \$161,216.38; Total \$184,566.21. (Cinti abstain for Assured Partners Bill) BY: Shubilla 2ND: Sax All For, Motion Carried.**

Motion to ratify the hiring of Ryan Viteritti as part-time DPW worker as of September 2, 2023 with no benefits. **BY: Biscontini 2ND: Cinti All For, Motion Carried.**

Motion to hire Owen Pampus as part-time DPW worker as of October 16, 2023 subject to successful completion of physical examination, drug test and background check. **BY: Sax 2nd: Shubilla All For, Motion Carried.**

Solicitors Report:

Steve: I missed last months meeting because I had to be out of town, it was supposed to be Patty's last month but I asked her to stay for an extra month so I could be here for her last months meeting, so I want to thank Patty for sticking around another month so I could be here at the end, I also want to say that I have been here for over 23 years now and it is amazing what she does for the community. I want to thank her.

Motion to authorize payment application No. 2 of the Hilldale Stormwater Improvement Project in the amount of \$204,270.30 and payment application No. 3 in the amount of \$16,814.99 to Don E. Bower Inc. **BY: Biscontini 2ND: Shubilla All For, Motion Carried.**

Motion to authorize payment application #1 to M&J Excavation for the 2023 West Charles Street Paving Project in the amount of \$104,840.10 **BY: Cinti 2ND: Sax All For, Motion Carried.**

Motion to authorize Solicitor to advertise a conditional use hearing upon request of Geisinger Wyoming Valley Medical Center. **BY: Shubilla 2nd: Cinti All For, Motion Carried.**

Motion to authorize Solicitor to advertise a public hearing for amendments to the zoning ordinance and zoning map. **BY: Sax 2nd: Biscontini All For, Motion Carried.**

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Motion to authorize application for payment to Stell Enterprises for North Beech Road in the amount of \$64,140.10 **BY: Cinti 2ND: Shubilla All For, Motion Carried.**

Motion to disburse the 2023 Commonwealth of Pa State Aid Pension Allocation to Township pension plans as follows:

Pension Unfunded Liability Loan Payment to Fidelity Bank **\$440,351.00**

Pension Plan	Remainder State Aid	MMO Balance – General Fund
Police	\$ 24,167.72	\$137,093.28
Fire	\$ 24,167.72	\$20,010.05
Non-Uniformed	\$ 24,167.72	\$21,840.28
Totals	\$ 72,503.16	\$178,943.61

Total State Aid Received \$512,854.16 BY: Sax 2ND: Cinti Roll Call: B C SA SH Y

Motion to hire Sharon Stark as a full-time Assistant Secretary effective 10/16/2023 per the terms of the UFCW Local 1776 Union Contract. **BY: Biscontini 2ND: Shubilla All For, Motion Carried.**

Motion to hire Aimee Stella as full-time township clerk/zoning secretary effective 11/13/2023 subject to successful completion of a physical examination, background checks and per the terms of the UFCW Local 1776 Union Contract. **BY: Cinti 2nd: Sax All For, Motion Carried.**

Motion to authorize reimbursement to Mark D. Iorio for overpayment of 2023 taxes on property located at 28 North Street in the amount of \$10.13 **BY: Shubilla 2ND: Biscontini All For, Motion Carried.**

Motion to authorize reimbursement to Global Space Developing Inc. for overpayment of 2023 taxes on property located at 1546 State Route 315 in the amount of \$65.26 **BY: Sax 2ND: Cinti All For, Motion Carried.**

Motion to authorize reimbursement to EFN Wyoming Valley Properties for overpayment of 2023 taxes on property located at 1470 Highway 315 Blvd. in the amount of \$6,075.40 **BY: Biscontini 2ND: Sax All For, Motion Carried.**

Motion to authorize a resolution to appoint the Township Secretary as the Chief Administrative Officer for the Township Retirement Plans **BY: Shubilla 2nd: Cinti All For, Motion Carried**

Motion to adopt a resolution appointing Lynell Ent as secretary and Sharon Stark as Assistant Secretary to the Board of Commissioners effective October 12, 2023 **BY: Cinti 2nd: Biscontini All For, Motion Carried.**

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ANNOUNCEMENTS – The next regular meeting of the Board of Commissioners will be held November 9, 2023 at 7:00 P.M.

TAXPAYERS (Time limit 5 minutes taxpayers must sign in).

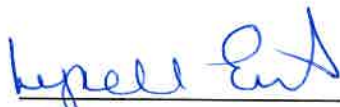
Chief Dale Binker – He had a lot of nice things to say about Patty and wanted to say thank you from himself and the police department for everything she had done for them over the years.

Presentation of Senate Citation from Senator Flynn's Office to Patricia Sluhocki for 43 years of service to the township.

ADJOURNMENT BY: Cinti 2ND: Yozwiak All For, Motion Carried TIME: 7:18 pm

Respectfully Submitted,

Accepted By,



Lynell Ent
Assistant Secretary



Gerald J. Yozwiak
Chairman