

**TAXPAYERS AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS  
MEETING OF MAY 11, 2023**

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**CALL TO ORDER TIME:** 7:00 P.M.

**PLEDGE OF ALLEGIANCE:** Led by Gerald Yozwiak

**ROLL CALL:** Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak.

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

**GENERAL ORDER OF BUSINESS**

Motion to accept: **Minutes:** Board of Commissioner Regular Meeting of April 14<sup>th</sup> and Special Meeting of April 19<sup>th</sup>; Plains Township Planning Commission meeting of February 2<sup>nd</sup> noted that there was no meeting on March 2<sup>nd</sup>; Plains Township Recreation Board Meeting of May 1<sup>st</sup>; Wyoming Valley Sanitary Authority Meeting of March 21<sup>st</sup> and their Operations and Infrastructure Meeting of April 3<sup>rd</sup>. **Monthly Reports:** Police Department for April; Fire Department for April; EMA Coordinator for April; **DPW Report for April;** Zoning Permits for April; Contractors Licenses Issued for April; Secretaries Report for April. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for April:** General Fund Receipts **\$1,431,141.69**; General Fund Disbursements **\$875,685.38**; Total Ending Balance in the General Fund as of **4/30/2022 - \$1,152,802.97**.

**CORRESPONDENCE – None**

**COMMITTEE REPORTS**

**POLICE –**

**FIRE –**

**DPW – April: 191.85 tons of garbage and      tons of Co-Mingled Recycling**

**RECREATION –**

**CHAIRMAN MESSAGE –**

**OLD BUSINESS**

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**NEW BUSINESS**

Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$23,708.03; Regular Bills \$279,084.77; Total \$302,792.80.**

Motion to accept a letter of retirement from Patrolman Brian Baranski from the Plains Township Police Department and approve all retirement benefits entitled to as stated in the Collective Bargaining Agreement.

Motion to request a police traffic study for a possible stop sign at the intersection of School and Stanton Streets .

Motion to request a traffic study from Penn Dot for possible Jake Brake Retardant signs for the the entire length of West Saylor Avenue from North Main to North River Streets and also on North Main Street from the Jenkins Township line to Courtright Street.

Motion to authorize raises and benefits to the following non-union employees effective payroll of June 2<sup>nd</sup> as follows: Part Time Firemen to \$13.00 per hour; Pat Delesandro and Patty Neishel 3%. Aimee Stella to \$14.00 per hour, Justin Reiser and Karl Blight to \$13.00 per hour.

Motion to hire Nathan Matthey as a full-time DPW laborer effective May 15, 2023, subject to successful completion of a physical examination, post-employment offer testing, background check and per the terms of the UFCW Local 1776 Union Contract.

Motion to authorize execution of Change Order No. 3 of the 2022 Paving Project to Don E. Bower, Inc. for an increase of \$22, 848.35.

Motion to authorize payment application No. 1 of the 2022 Paving Project to Don E. Bower in the amount of \$130,005.49.

Motion to authorize payment application No. 2 of the West Stanton Street Stormwater Project to Belles Property Management, LLC in the amount of \$4,610.71.

Motion to authorize final payment of the Wilcox Street Stormwater Project to A.R. Pople in the amount of \$15,000.00

**SOLICITORS REPORT**

Motion to authorize execution of a Memorandum of Agreement by and between Plains Township Police Bargaining Unit and Plains Township.

Motion to award the bid of the Birchwood Hills Paving Project to Stell Enterprises for the low bid of \$61,313.50.

Motion to ratify the execution of the contract with the Commonwealth Financing Authority for the Local Share Account Fire Dept. New Fire Truck Pumper Project.

Motion to adopt an ordinance approving penalty, interest and a fee schedule for collection of delinquent real estate taxes in Plains Township.

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Motion to award a bid for the sale of a Township owned property located at 58 St. James Street.

**ANNOUNCEMENTS** – The next regular meeting of the Board of Commissioners will be held June 8, 2023 at 7:00 P.M. The Administrative, Zoning Office and DPW will be closed Monday, May 29<sup>th</sup> all in observance of the Memorial Day holiday. Residents with Monday garbage collection will have their garbage picked-up on Tuesday, May 30<sup>th</sup>. Residents are reminded that there is a six-bag limit after a holiday the collection week of May 30<sup>th</sup> to June 1<sup>st</sup>. All other schedules will remain the same.

**TAXPAYERS** (Time limit 5 minutes taxpayers must sign in).

**ADJOURNMENT**