

**TAXPAYERS AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS
MEETING OF JANUARY 12, 2023**

PAGE ONE

CALL TO ORDER TIME: 7:00 P.M.

PLEDGE OF ALLEGIANCE: Led by Gerald Yozwiak

ROLL CALL: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak.

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioner Regular Meeting of December 8th; Plains Township Planning Commission Meeting of November 3; Plains Township Recreation Board Meeting of December 5th; Plains Township Sewer Authority Meeting of October 20th; Wyoming Valley Sanitary Authority Meeting of November 15th. **Monthly Reports:** Police Department for December; Fire Department for December; EMA Coordinator for December and Annual for 2022; **DPW Report for December;** Zoning Permits Issued for December; Contractor Licenses Issued for December; Secretaries Report for December. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for December;** General Fund Receipts **\$244,001.16;** General Fund Disbursements **\$916,380.36;** Total Ending Balance in the General Fund as of **12/31/2022 \$1,422,040.12.**

CORRESPONDENCE

Letter of Resignation from Emil Aritz from the Plains Township Planning Commission effective February 2, 2023.

Letter of Resignation from Anthony Vestyck from the Plains Township Planning Commission effective January 9, 2023.

COMMITTEE REPORTS

POLICE –

FIRE – Certificates of Appreciation

**DPW – December: tons of Co-Mingled Recyclables: tons of garbage
(Clutter Pick-Up to begin in March)**

RECREATION –

CHAIRMAN MESSAGE –

OLD BUSINESS

NEW BUSINESS

Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$28,187.04; Regular Bills \$205,309.67** Total **\$233,496.71**.
State Aid Account Bill: Cargill Salt \$12,464.45.

Motion to authorize execution of an engagement letter for Zavada & Associates to complete the 2022 Township Audit not to exceed \$17,900.00.

Motion to authorize refunds due to exoneration of a portion of 2022 Real Estate Taxes overpaid to the following: JJS Family Partnership in the amount of \$69.12, New Enterprise Stone in the amount of \$8.37; and a Veterans Exemption inadvertently overpaid to the Township by John J. Day Jr. in the amount of \$127.62.

Motion to authorize DPW to install No Tractor Trailer signs on Scott Street.

SOLICITORS REPORT

Motion to authorize execution of Change Order #1 of the 2022 Paving Project. Change Order adjusts the contract times.

Motion to ratify the authorization for engineer to prepare and advertise the Haines Street Drainage Improvement Project.

Motion to adopt a resolution authorizing Recycling Coordinator Jeff Gustinucci to file application for the 2022 Recycling Performance Grant for a fee of \$3,000.00 .

Motion to advertise the 2000 Ford F550 DPW truck with plow and spreader and various police equipment on Munibid.

Motion to dispose of old Township records from 2012 consisting of various pieces of correspondence, bills and banking information, etc.

Motion to solicit bids for the back-up salt bid for the 2023-2024 Winter Season.

Motion to re-appoint Vincent Albertelli to the Plains Township Sewer Authority for a term to expire December 31, 2027.

Motion to re-appoint Christopher Cinti to the Plains Township Recreation Board for a term to expire December 31, 2027.

Motion to re-appoint John Sedon IV. to the Plains Township Zoning Hearing Board for a term to expire December 31, 2027.

Motion to appoint Thomas Pistack to the Plains Township Planning Commission for a term to expire December 31, 2027.

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PAGE THREE

Motion to appoint Pat Clarke to the Plains Township Planning Commission for term a to expire December 31, 2027.

Motion to adopt a resolution appointing the members to the Boards, Commissions and Authorities.

ANNOUNCEMENTS – The next regular meeting of the Board of Commissioners will be held February 9, 2023 7:00 P.M.

TAXPAYERS (Time limit 5 minutes taxpayers must sign in).

ADJOURNMENT