

MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
NOVEMBER 10, 2022 PAGE ONE

CALL TO ORDER TIME: 7:00 P.M.

PLEDGE OF ALLEGIANCE: Led by Gerald Yozwiak

ROLL CALL: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Also present: Attorney Stephen Menn and Patricia Sluhocki.

Secretary Read:

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of October 13th; Plains Township Planning Commission Meeting of October 6th; Plains Township Sewer Authority Meeting of September 15th; Wyoming Valley Sanitary Authority Meeting of September 20th. Minutes of Wyoming Valley Sanitary Authority Executive Committee Meeting of October 4th. **Monthly Reports:** Police Department for October; Fire Department for October; EMA Coordinator for October; Zoning Permits Issued for September and October; Contractor Licenses Issued for September and October; Secretaries Report for October. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for September:** General Fund Receipts **\$172,304.53**; General Fund Disbursements **\$1,264,025.78**; Total Ending Balance in the General Fund as of **10/31/2022 \$1,889,057.82**. **BY: Biscontini 2ND: Cinti All For Motion Carried.**

CORRESPONDENCE – None

COMMITTEE REPORTS

POLICE – Biscontini – Commended the department with their work with an incident at the school. In doing so, also thanked Jeff Gustinucci from our road department with that incident, he called in a disabled vehicle and our police were in the vicinity when this occurred and the suspects were apprehended. We are going to be working with the school district with safety training and they are going to assist us with applying for some grants for some additional officers that would serve partially at the school and with us on off hours. Next summer our department is going to host an active shooter training at the new high school. The Kingston Police Department sent a letter of appreciation to the department, specifically Detective Tim Minnick for his assistance in apprehending a homicide suspect.

FIRE – Sax reported 151 fire calls last month. 64 captains calls. For a total of 215 calls. We also have some certificates of appreciation that we are going to hold off until the December meeting to hand out, honored could not attend tonight. October was Fire Prevention Month. The firemen provided fire prevention materials to more than 500 students from pre school to first grade and high school at eight facilities in 19 classes.

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Captain Mike Van Luvender was in charge the program and did a great job. Still have smoke detectors, free of charge. So to date we installed over 150 smoke detectors. Anyone interested should contact the fire department.

DPW – Shubilla reported that we collected 188 tons of garbage this month. No recycling report. This past weekend we had a successful E Waste event at the park. We recycled 12,154 pounds of E Waste. Reminder yard waste ends next week.

RECREATION – Cinti reported that the final event was the trunk or treat at the park. We are now planning for the Master Plan. First Phase will be putting in the rain gardens. Wyoming Valley Sanitary Authority will be picking up the costs on that. Next will be the trails. That was the overwhelming response from the residents was for trails. We will be looking for some grants to help us break down that costs. We will be taking pavilion reservations dates beginning January 1st. Also will be looking for summer employees, specially college aged students for both DPW and Recreation.

CHAIRMAN MESSAGE – Yozwiak announced that the 2023 E Waste event is scheduled for November 4th, 2023 and the Shred fest. Welcomed Aimee Stella here our new part time secretary/assistant. 247 years ago today, the Marine Corp was established. Also today, in 1969 Sesame Street went on the air and 1975 the Edmund Fitzgerald sank in Lake Superior and Notre Dame beat Army on this date. Tomorrow at 9:00 a.m. the Veteran's Day ceremony will be held at the Vet's park, rain or shine.

OLD BUSINESS

NEW BUSINESS

Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$23,327.74; Regular Bills \$205,444.51**Total **\$228,772.25**. **BY: Shubilla 2ND: Sax For: Biscontini, Cinti abstain from Assured Partners bill for business relations, Sax, Shubilla, Yozwiak. Motion Carried.**

Motion to hire Brandyn Faatz as a part time laborer in DPW at a rate of \$12.00 per hour and \$100 clothing allowance subject to successful completion of physical, post-employment offer testing and background check. **BY: Cinti 2ND Biscontini All For Motion Carried.**

Motion to authorize payment to the City of Wilkes-Barre for our portion of the paving of Laird Street which is located in Plains Township at a cost of \$95,398.50. Liquid Fuels monies of \$52,000.00 will be used to offset the cost. **BY: Sax 2ND: Shubilla All For Motion Carried.**

SOLICITORS REPORT

Motion to award the bid for the West Stanton Street Stormwater Project to Belles Property Management for the low base bid of \$22,597.00. **BY: Biscontini 2ND: Cinti All For Motion Carried.**

Motion to award the bid for the Clark Lane Inlet Replacement Project to Stell Enterprises, Inc. for the low base bid of \$10,486.00. **BY: Shubilla 2ND: Sax All For Motion Carried.**

**AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
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ANNOUNCEMENTS by Yozwiak: The next regular meeting of the Board of Commissioners will be held December 8, 2022 7:00 P.M. The Administrative and Zoning Offices be closed on Thursday and Friday November 24th and 25th in observance of the Thanksgiving Holiday. The DPW will be closed on Thursday, November 24th in observance of the Thanksgiving Holiday and Monday November 28th. Residents with Thursday garbage collection will have their garbage collected on Wednesday, November 23rd. Residents with Monday garbage collection, will have their garbage pick-up on Tuesday, November 29th. Residents are reminded that there will be a six-bag limit after the holiday collection week of November 29th through December 1st. All other schedules remain the same. The Board wishes everyone a Happy Thanksgiving.

TAXPAYERS - None

ADJOURNMENT BY: Cinti 2ND: Yozwiak All For Motion Carried TIME: 7:20 P.M.

Respectfully Submitted,



**Patricia Sluhocki
Secretary**

Accepted By,



**Gerald J. Yozwiak
Chairman**