

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
AUGUST 11, 2022** **PAGE ONE**

CALL TO ORDER TIME: 7:00 P.M.

PLEDGE OF ALLEGIANCE: Led by Gerald Yozwiak

ROLL CALL: Present: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Also present: Attorney Stephen Menn and Patricia Sluhocki.

Secretary Read:

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioner Regular Meeting of July 14th; Plains Township Recreation Board Meetings of July 11th and August 1st; Plains Township Sewer Authority Meeting of June 16th, Wyoming Valley Sanitary Authority Meeting of May 24th and Executive Committee Meeting of June 17th. **Monthly Reports:** Police Department for July; Fire Department for July; EMA Coordinator for July; DPW Report for July; Zoning Permits Issued for July; Contractors Licenses Issued for July; Secretaries Report for July. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for July:** General Fund Receipts **\$237,669.97**; General Fund Disbursements **\$753,763.61**; Total Ending Balance in the General Fund as of **7/31/2022 - \$2,798,015.85**. **BY: Shubilla 2ND: Sax For: Biscontini, Cinti except abstain from Recreation Board Payroll due to relations, Sax, Shubilla, Yozwiak for except abstain from Meeting Minutes of July 14 because he was not present. Motion Carried.**

CORRESPONDENCE – None

COMMITTEE REPORTS

POLICE – Biscontini reported that National Nigh Out last week was a big success. Thanked Police, Fire, DPW, the Secretaries and Zoning for all their help. The fireworks were great. The police department got involved with CATO FBI Training. Officer Robert Kelly will be our department representative. Also, Sergeant Mike Smith is participated in active shooter training this month and is now an instructor.

FIRE – Sax reported 118 calls last month. 52 captain calls and 170 regular calls. Thanked all departments for participating in National Night Out. Also we have installed 58 smoke alarms to date. Contact the department if anyone needs smoke detectors.

DPW – For the month of July we had 39 tons of Co-Mingled Recycling and 197 tons of garbage and refuse. Thanked all departments as well for a successful National Night Out.

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RECREATION – Cinti echoed same about National Night Out. Thanked all departments. Was a great night. Glad we had it and hope it continues each year. Also reminded residents to be cognizant at the park because there is much more activity with the youth football and soccer starting back up. With cheerleading and other groups, be careful.

CHAIRMAN MESSAGE – Yozwiak thanked all departments and everyone who participated in National Night Out. The weather was great.

OLD BUSINESS

NEW BUSINESS

Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$26,320.38; Regular Bills \$157,361.47; Total \$183,681.85. BY: Biscontini 2ND: Cinti For: Biscontini, Cinti except abstain from Assured Partners bill because of business relations. Motion Carried.**

Motion to hire Marc Malvizzi as an entry-level firefighter effective August 20, 2022, subject to successful completion of all physical, psychological and background examinations per the terms of the fire department union contract and civil service rules and regulations. **BY: Sax 2ND Shubilla Question on the motion: Sax** thanked Steve Motil for his years of service to the department and wish him the best with his new work experience. **All For Motion Carried.**

Motion to hire Brendan Kelly and Zachery Fisher as part-time firefighters at a rate of \$12.00 per hour effective August 20, 2022 subject to successful completion of a background check, physical and post-offer employment testing. **BY: Cinti 2nd: Sax All For Motion Carried.**

Motion to hire Aimee Stella as a part-time office assistant at a rate of \$13.50 per hour, no benefits effective August 15, 2022 subject to completion of a successful physical and background check. **BY: Shubilla 2ND: Biscontini All For Motion Carried.**

SOLICITORS REPORT

Motion to adopt a revised Ordinance Regulating Mechanical/Amusement Device Licensing Fees. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to award a bid for the supply of garbage bags to Central Poly Corp. for the low bid of \$13.90 per case. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

Motion to authorize the solicitor to prepare and advertise the revised 2022 Stormwater Ordinance. Noted by Menn: This is required by State Law. **BY: Cinti 2ND: Sax All For Motion Carried.**

ANNOUNCEMENTS by Yozwiak: The next regular meeting of the Board of Commissioners will be held September 8, 2022 at 7:00 P.M. The Administrative, DPW and Zoning offices will be closed on Monday, September 5TH in observance of the Labor Day Holiday. Residents with Monday garbage collection will have their garbage picked up on Tuesday, September 6TH. Residents are also reminded that there will be a 6 bag limit the week after the holiday during the collection week of September 6TH through September 8TH. All other schedules remain the same.

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TAXPAYERS – No taxpayers

ADJOURNMENT BY: Cinti 2ND: Yozwiak All For Motion Carried. TIME: 7:11 P.M.

Respectfully Submitted,



Patricia Sluhocki
Secretary

Accepted By,



Gerald J. Yozwiak
Chairman