

**MINTUES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
JUNE 10, 2021** **PAGE ONE**

CALL TO ORDER TIME: 7:32 P.M.

PLEDGE OF ALLEGIANCE: Led by Gerald Yozwiak

ROLL CALL: Present: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Also present: Attorney Stephen Menn and Patricia Sluhocki

Secretary Read:

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of May 13th; Plains Township Planning Commission meeting of April 1st; Wyoming Valley Sanitary Authority meeting of April 20th. **Monthly Reports:** Police Department for April and May; Fire Department for May; EMA Coordinator for May; DPW for May; Zoning Permits Issued for May and Contractor Licenses for May; Secretaries Report for May. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for May** General Fund Receipts **\$3,676,142.41**; General Fund Disbursements **\$1,418,441.68**; Total Ending Balance in the General Fund as of **5/31/2021 - \$2,945,784.75**. **BY: Sax 2ND: Cinti All For Motion Carried.**

CORRESPONDENCE – None

COMMITTEE REPORTS

POLICE – Biscontini reported that the department has been meeting with the school district in getting ready for the opening of the new high school. With restrictions being lifted, there has been an increase in police activity; 40 disorderly conducts, 24 suspicious person reports, the officers patrolled 17,158 miles between April and May. When the school opens the district is going to have staff there to monitor and we will be applying for a COPS grant for another officer.

FIRE – Sax reported that the department had 125 fire calls, 44 captain calls for a total of 169 calls. We continue to get a lot of high weed complaints and are trying to take care of them along with Karen. Reported the department received a \$100 donation from a resident where we rescued a dog when she locked her keys in her car.

DPW – Shubilla reported on the Recycling Report for May: Recycling 58 ton; Refuse/yard waste 212.ton. Thanked the DPW for planting some very nice flowers at the brick, putting the flags up for Memorial Day and cutting down trees at the boat launch in the flats. Reminded residents to break down their boxes and clean their recyclables. Electronics event is scheduled for October.

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RECREATION – **Cinti** reported that all the fields are being used by soccer, baseball fields at Hilldale and in the pit are being used. Two legion leagues are going to be using the fields. The summer camp begins on Monday, June 14th. Not many dates left for the pavilion which is busy until October.

OLD BUSINESS –

NEW BUSINESS

Motion to authorize payment of the **General Fund Bills** consisting of the **Utility Bills \$26,468.30; Regular Bills \$93,598.72; Total \$120,067.02. BY: Biscontini 2ND: Shubilla All For Motion Carried.**

Motion to hire Nathan Matthey as a part time DPW laborer at \$10.00 per hour effective June 21, 2021 subject to successful completion of physical, pre-employment testing and background check. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

SOLICITORS REPORT

Motion to adopt a resolution authorizing a No Parking Sign for the hours of 8:00 A.M. to 10 A.M. and 2:00 P.M. to 4:00 P.M. on Stadium Lane at the intersection with Abbott Street. **BY: Biscontini 2ND: Sax All For Motion Carried.**

Motion to adopt a Township Personnel Policy. **BY: Sax 2nd: Cinti Noted by Menn** that the policy was supplied to the department heads for review and now will be distributed to the employees. **Sax** thanked the board for passing this long overdue policy. **All For Motion Carried.**

Motion to authorize the Chairman to execute the Sewerage Planning Module as submitted by representatives of Memco Realty Co. for the New Sales/Service Facility. Noted by **Menn** that this has been approved by the Planning Commission. **BY: Shubilla 2nd: Biscontini All For Motion Carried.**

ANNOUNCEMENTS by Yozwiak: The next regular meeting of the Board of Commissioners will be held July 8, 2021 7:30 P.M. The Administrative, Zoning offices and DPW will be closed on Monday, July 5th in observance of the Fourth of July Holiday. Residents with Monday garbage collection will have their garbage picked on Tuesday, July 6th, Reminder that there is an eight-bag limit for garbage bags for the collection week of July 6th to July 8th.

TAXPAYERS

Mike Pelak – He lives on Warner Street and sees some guys measuring near his house and was wondering what is going on there. **Yozwiak** responded that we are going to put a drain down at the bottom of the hill. **Pelak** asked if next to his house is an alley or a street. A couple of years ago you took the sign down. **Yozwiak** it's part of the Kenzakoski estate and part of Plains Township. **Pelak** asked why wasn't it paved when he asked about it 5 years ago. Water is going into the Credit Union and now you are fixing this, but you didn't do it for me. **Yozwiak** clarified that a drain is going in because there is a water problem there. It is not being paved because it is not in the budget. Discussion held.

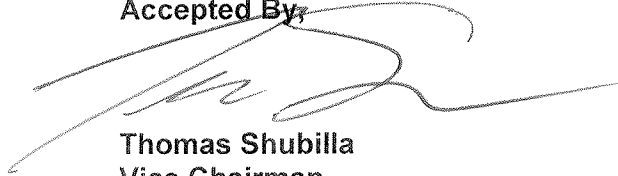
ADJOURNMENT BY: Cinti 2ND: Yozwiak All For Motion Carried. TIME: 7:46 P.M.

Respectfully Submitted,



Patricia Sluhocki
Secretary

Accepted By:



Thomas Shubilla
Vice Chairman