

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF  
FEBRUARY 11, 2021**

**PAGE ONE**

**CALL TO ORDER TIME:** 7:31 P.M.

**PLEDGE OF ALLEGIANCE:** Led by Gerald Yozwiak

**ROLL CALL:** Present: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Also present: Attorney Stephen Menn and Patricia Sluhocki.

**Secretary Read:**

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

**GENERAL ORDER OF BUSINESS**

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of January 14, 2021; Plains Township Planning Commission Meeting of December 3, 2020; Plains Township Sewer Authority Meetings of November 13<sup>th</sup> and December 11, 2020; Wyoming Valley Sanitary Authority Meeting of December 15, 2020. **Monthly Reports:** of the Fire Department for January 2021; EMA Coordinator for January 2021; Zoning Permits Issued for January 2021; Contractor Licenses Issued for January 2021; Secretaries Report for January 2021. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. The **Treasurers Report for January** General Fund Receipts **\$391,219.43**; General Fund Disbursements **\$607,488.70**; Total Ending Balance in the General Fund as of 1/31/2021 - **\$21,479.23. BY: Shubilla 2ND: Sax All For Motion Carried.**

**CORRESPONDENCE – None**

**COMMITTEE REPORTS**

**POLICE – Biscontini** commended the officers who responded to the tragedy on West Bergh Street. Specifically Chief Binker, Sgt. Smith, Officers Augustine, Dombroski and Baranski. In the Fire Department: Chief Ritsick, Firefighters, Curt Nocera and Gillott. Just wanted to thank everyone. Also tomorrow there will be counselors here in this building from the Victims Resource Center to help anyone affected by the tragedy. We announced at the last meeting, we hired another officer, Brandyn Cole, who will be starting here in a couple of weeks. Chief Binker is here to answer any questions.

**FIRE – Sax** reported that the department responded to 131 calls last month. It's been a busy month for all departments keeping everyone safe.

**DPW – Shubilla** commended that he has no recycling report. DPW busy with all the snow and they are doing a great job on the roads.

**MINUTEES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF  
FEBRUARY 11, 2021**

**PAGE TWO**

**RECREATION** – Cinti reported that we are still taking pavilion rentals. There are three weddings up there this year. We are also accepting applications for summer help for recreation and DPW. College aged students or graduating high school students will be accepted and we are planning on having our summer day camp this year as well.

**OLD BUSINESS** – Note by Secretary - Correction to total regular bill amount to \$198,885.20 and grand total bill amount to \$220,138.23.

**NEW BUSINESS**

Motion to authorize payment of the **General Fund Bills upon the availability of funds (Utility\$23,911.80; Regular \$124,504.68; Total \$148,416.48. Total State Aid Bills: American Rock Salt \$10,405.21. BY: Biscontini 2ND: Cinti For: Cinti except abstain from the Assured Partners Bill because of business relations, Biscontini, Sax, Shubilla and Yozwiak. Motion Carried.**

Motion to approve the Disabled Veterans Real Property Tax Exemption Certification application of Gary D. Smith of 20 Hancock Street. **BY: Sax 2ND: Shubilla All For Motion Carried.**

Motion to authorize payment application No. 3 of the 2020 Storm Drainage and Roadway Improvements Contract No. 1 Plains Main in the amount of \$30,539.91 to Pennsy Supply. **BY: Biscontini 2ND: Cinti All For Motion Carried.**

Motion to authorize payment application No. 4 of the 2020 Storm Drainage and Roadway Improvements Contract No. 2 Hilldale Main in the amount of \$25,270.48 to Pennsy Supply. **BY: Shubilla 2ND: Sax All For Motion Carried.**

Motion to authorize payment application No. 2 of the Haines Street Drainage Improvements Project in the amount of \$32,041.80 to Leeward Construction. Funds will be reimbursed from WVSA savings account. **BY: Biscontini 2ND: Cinti All For Motion Carried.**

**SOLICITORS REPORT**

Motion to authorize execution of the PA DEP Sewerage Facilities Mailer for the Geisinger Wyoming Valley Medical Office Building & Parking Garage. **BY: Biscontini 2ND: Shubilla For: Biscontini, Cinti, Shubilla, Yozwiak. Abstain Sax due to employment. Motion Carried.**

Motion to adopt the revised Plains Township Civil Service Rules and Regulations. **BY: Cinti 2<sup>nd</sup>: Biscontini All For Motion Carried.**

Motion to adopt a resolution Establishing Recycling Guidelines for Plains Township adopting the Luzerne County Solid Waste Management Plan which is adopted every 10 years by the county. **BY: Shubilla 2<sup>nd</sup>: Sax All For Motion Carried.**

Motion to adopt Amendment # 6 of the Police Pension Plan. **BY: Biscontini 2ND: Cinti All For Motion Carried.**

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF  
FEBRUARY 11, 2021** **PAGE THREE**

Motion to authorize the solicitor to prepare and advertise a conditional use hearing at the request of Geisinger Wyoming Valley Medical Center in regards to their Medical Office Building and Parking Garage Project. **BY: Sax 2ND: Shubilla All For Motion Carried.**

Motion to adopt a resolution authorizing Jeff Gustinucci to prepare and submit the 2020 Recycling Performance Grant for a fee of \$3,000.00. **BY: Cinti 2ND: Biscontini All For Motion Carried.**

Motion to appoint Zavada & Associates to perform the 2020 audit report and authorize the execution of their engagement letter. **BY: Shubilla 2ND: Sax All For Motion Carried.**

Motion to solicit bids for the back-up salt for the 2021-2022 Winter Season.  
**BY: Biscontini 2ND: Cinti All For Motion Carried.**

Motion to appoint Norma Nardone as an alternate to the Civil Service Commission Effective 2/12/2021. **BY: Sax 2ND: Shubilla Sax** commended that he is glad she is staying on the Board.  
**All For Motion Carried.**

**ANNOUNCEMENTS by Yozwiak** The next regular meeting of the Board of Commissioners will be held March 11, 2021 at 7:30 P.M. The Administrative Office and DPW will be closed on Monday, February 15<sup>th</sup> in observance of the Presidents Day Holiday. Residents with a Monday garbage pick-up will have pick-up on Tuesday, February 16<sup>th</sup>. All other schedules will remain the same.

**TAXPAYERS - None**

**ADJOURNMENT BY: Cinti 2ND: Yozwiak All For Motion Carried. TIME: 7:44 P.M.**

**Respectfully Submitted,**



**Patricia Sluhocki  
Secretary**

**Accepted By,**



**Gerald J. Yozwiak  
Chairman**