

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
NOVEMBER 12, 2020** **PAGE ONE**

CALL TO ORDER TIME: 7:30 P.M.

PLEDGE OF ALLEGIANCE: Led by Gerald Yozwiak

ROLL CALL: Present: Peter J. Biscontini, Esq., Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Via phone conference Ciro Cinti. Also, present Attorney Stephen Menn and Karen Rubasky.

-Moment of Silence on the passing of former Police Chief, Edward Walsh.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of October 8th; Recreation Board Meetings of October 5th and November 2nd; Plains Sewer Authority Meeting of September 11th; Wyoming Valley Sanitary Authority Meeting of September 15th. **Monthly Reports:** of the Police Department for September and October; the Fire Department for October, Secretaries Report for October; Zoning Permits issued for October; Contractor Licenses Issued for October. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. Noted we received was the Wyoming Valley Sanitary Authority Audit for years ending 2018 and 2019. The **Treasurers Report for October** General Fund Receipts **\$438,400.36**; General Fund Disbursements **\$1,421,551.95**; Total Ending Balance in the General Fund as of 10/31/2020 - **\$956,603.56**.
BY: Biscontini 2ND: Sax All For Motion Carried.

CORRESPONDENCE – None

COMMITTEE REPORTS

POLICE – Biscontini reported that we just got one of the new SUV's which has a new color scheme. It's parked outside if anyone wants to check it out. We had some officers out being quarantined and the Chief did a great job changing shifts so we have appropriate coverage. We are going to start having officers stationed here in this building. Kevin Brennan did the t-shirt sale for the department this year for breast cancer and raised \$2,000 to donate. Plains Lions Club Santa parade will be a drive by. Police will coordinate with the Lions Club.

FIRE – Sax reported 203 calls, medical calls of 121 and captains calls of 82. October was Fire Prevention month. The firefighters did visit a few day care centers. Please practice social distancing and wear your masks. We are working on a Santa parade, maybe the old-fashioned way where we cut the tree down and drove through most of the neighborhoods. Thanked the fire, police, dpw for their participation in the Veterans Day ceremony yesterday.

DPW – Shubilla reported that the Electronic event this past Saturday was a success. He had 1 and $\frac{3}{4}$ trucks filled. The next event is scheduled for October 2021. The last pick-up and drop off for yard waste is next week.

RECREATION – Cinti reported that the pavilion is shut down. Everything has been winterized. We will be accepting pavilion rentals as of January 1 for Plains resident applications.

Yozwiak added that we got quiet a few responses for the Park Master Plan Grant, which includes the additional almost 90 acres of the Burgio land that we acquired. We will be looking at the proposals in the next few weeks so we could make our decision on a consultant. We can't extend the leaf pick up because we are down a few guys. Get your yard waste out to the curb or drop off by next Saturday.

OLD BUSINESS – None

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NEW BUSINESS

Motion to authorize payment of the **General Fund Bills (Utility\$22,577.11; Regular \$184,991.34; Total \$207,488.45. BY: Shubilla 2ND: Cinti For: Biscontini, Cinti abstain from Assured Partners bill due to business relations, Sax, Shubilla, Yozwiak. Motion Carried.**

Motion to accept the resignation of Charles Krommes as Emergency Management Coordinator effective December 31, 2020. **BY: Sax 2ND: Biscontini Sax** thanked Captain Krommes on behalf of the fire department for his years of service to the township as Emergency Management Coordinator. He did a great job. Nothing wrong, his retirement is down the road. **All For Motion Carried.**

Motion to appoint Captain Michael Van Luvender as Emergency Management Coordinator effective January 1, 2021. **BY: Cinti 2ND: Shubilla All For Motion Carried.**

Motion to accept notice of retirement of Ron Wincek as Director of DPW effective April 2, 2021. **BY: Shubilla 2ND: Sax Sax** congratulated Mr. Wincek on his retirement and his 46 years of service. Enjoy your retirement. **All For Motion Carried.**

Motion to authorize payment application No. 1 of the 2020 Storm Drainage and Roadway Improvements Contract No. 1 Plains Main Section in the amount of \$325,775.99 to Pennsy Supply and approve Change Order No. 2 for an increase of \$10,663.95. **BY: Biscontini 2ND: Cinti All For Motion Carried.**

Motion to authorize payment application No. 2 of the 2020 Storm Drainage and Roadway Improvements Project in the amount of \$185,538.64 to Pennsy Supply and approve Change Order No. 2 for an increase of \$6,590.14. **BY: Sax 2nd Shubilla All For Motion Carried.**

Motion to authorize payment application No. 2 of the 2020 Storm Drainage and Roadway Improvements Project in the amount of \$20,920.98 to Pennsy Supply. **BY: Cinti 2nd. Biscontini All For Motion Carried.**

Motion to disburse the 2020 MMO Balance to the Plains Township Pension Plans to as follows: Police \$267,985.37, Non-Uniformed \$135,150.46 and Firemen's \$37,153.35. **BY: Shubilla 2nd. Sax All For Motion Carried.**

SOLICITORS REPORT

Motion to adopt a resolution for a 3-year lease of a 2020 Ford Explorer Police Utility Vehicle VID # 1FM5K8ABXLGD18651 with Fulton Bank at a cost of \$36,000.00. **BY: Biscontini 2nd: Cinti All For Motion Carried.**

Motion to adopt a resolution for a 3-year lease of a 2020 Ford Explorer Police Utility Vehicle VID # 1FM5K8AB1LGD18652 with Fulton Bank at a cost of \$36,000.00. **BY: Shubilla 2nd: Sax All For Motion Carried.**

Motion to adopt a resolution in support of a Local Share Grant Account application of Geisinger Wyoming Valley Medical Center in the amount of \$60,000.00 to purchase a state-of-the art SIM mannequin. **BY: Sax 2ND: Cinti For: Cinti, Sax, Shubilla, Yozwiak. Abstain: Biscontini due to conflict of interest. Motion Carried.**

Motion to adopt a resolution and authorize execution of a Multimodal Transportation Fund Grant Reimbursement Agreement for Wilkes-Barre Area School District Ramp Project. **BY: Shubilla 2ND: Biscontini For: Biscontini, Sax, Shubilla, Yozwiak. Abstain: Cinti because he coaches For the school district. Motion Carried.**

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Motion to appoint Matthew Dunsmuir to the Plains Township Recreation Board for a term to expire December 31, 2021 and adopt a resolution authorizing said appointment. **BY: Cinti 2ND: Sax All For Motion Carried.**

Motion to read and accept the first reading of the **2021 Budget**

INCOME	2021 TENTATIVE OPERATING BUDGET
Real Estate Taxes	\$ 1,646,832.00
Taxes, Enabling Act	2,659,200.00
Licenses & Permits	466,000.00
Fines, Forfeits & Costs	45,700.00
Interest & Rents	18,000.00
Grants & Gifts	4,188,658.00
Department Earnings	309,150.00
Non-Revenue Receipts	827,100.00
Misc Revenue Receipts	193,050.00
TOTAL REVENUE	\$10,353,690.00
EXPENDITURES	
General Government	\$ 287,919.00
Mun Bldgs/Offices	114,000.00
Tax Collection	6,975.00
Bldg, Regulations, Plan/Zone	154,700.00
Police Protection	1,808,490.00
Fire Protection	3,592,934.00
Health Services	5,550.00
Sanitation	379,723.00
General Services/Highways	1,074,549.00
General Services Main.	939,000.00
Parks & Recreation	263,625.00
Library Contributions	22,000.00
Principal/Interest -Unpaid Bills	825,000.00
Benefits, Payroll Taxes, Insurances	2,842,215.00
TOTAL EXPENDITURES	\$10,353,690.00

BY: Biscontini 2ND: Shubilla All For Motion Carried.

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ANNOUNCEMENTS by Yozwiak: The next regular meeting of the Board of Commissioners will be held December 10, 2020 at 7:30 P.M. The Administrative and Zoning Offices be closed on Thursday and Friday November 26th and 27th in observance of the Thanksgiving Holiday. The DPW will be closed on Thursday, November 26th in observance of the Thanksgiving Holiday and Monday November 30th. Residents with Thursday garbage collection will have their garbage collected on Wednesday, November 25th. Residents with Monday garbage collection, will have their garbage pick-up on Tuesday, December 1st. Residents are reminded that there will be an eight-bag limit after the holiday collection week of December 1st through December 3rd. All other schedules remain the same.

TAXPAYERS - None

ADJOURNMENT BY: Cinti 2ND: Yozwiak All For Motion Carried. TIME: 8:00 P.M.

Respectfully Submitted,

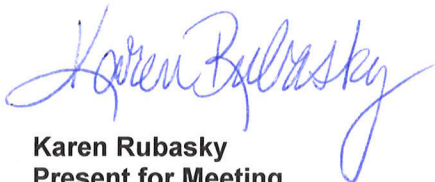
Accepted By,



**Patricia Sluhocki
Secretary**



**Gerald J. Yozwiak
Chairman**



**Karen Rubasky
Present for Meeting**