

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
FEBRUARY 13, 2020** **PAGE ONE**

CALL TO ORDER TIME: 7:33 P.M.

PLEDGE OF ALLEGIANCE: Led by: Gerald Yozwiak

ROLL CALL: Present: Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Absent: Peter J. Biscontini, Esq. (**Yozwiak** reported that he is sick). Also present: Attorney Stephen Menn and Patricia Sluhocki.

Secretary Read:

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of January 9, 2020; Plains Township Planning Commission Meeting of November 7, 2019 and noted no meetings in December or January; Plains Township Recreation Board Meetings of January 6, 2020 and February 3, 2020; Plains Township Sewer Authority Meeting of December 13, 2019, Wyoming Valley Sanitary Authority Meeting of December 17, 2019; **Monthly Reports:** of the Police Department for December 2019 and January 2020; Fire Department for January 2020; Contractor Licenses Issued for January 2020 and Zoning Permits Issued for January 2020, Secretaries Report for January. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. Also the **Treasurers Report** – General Fund Checking Account Receipts \$434,611.67; General Fund Checking Account Disbursements \$623,914.67. Total Ending Balance in the General Fund Checking as of 1/31/2020- \$53,806.33.

BY: Sax 2ND: Cinti All For Motion Carried.

CORRESPONDENCE

Letter from Chief Mark Ritsick requesting use of the Commissioners Meeting Room on March 20, 2020 from 9:00A.M. to 12:00 P.M. for a Child Passenger Safety Course. Motion to authorize use of the Meeting Room. **BY: Sax 2ND: Shubilla All For Motion Carried.**

COMMITTEE REPORTS

POLICE – Shubilla read some highlights from monthly police report. 16 thefts, 28 accidents and 44 traffic citations. Thanked the department.

FIRE – Sax reported that the department went on 149 calls during the month. Smoke detectors are still available. The firefighters must install them. 26 of them were installed this past month. We had a structure fire in Birchwood Hills. The response time by our guys was three minutes. The house unfortunately was a total loss. Kingston Fire Department backed up our department. Thanked everyone for their efforts.

DPW – Shubilla has no recycling/refuse report but thanked the department for their efforts during the recent storm.

RECREATION – Cinti reported that the pavilion rentals were mailed out. There are dates still available. Also added that there will be two weddings up there this year.

OLD BUSINESS

Permission was given to Woodcrest Community Association to utilize the Senior Citizen Room for Homeowners Association meetings on February 11, May 12, August 11 and November 10. Motion to ratify use of the room. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

NEW BUSINESS

Motion to pay the **General Fund Bills: Utility\$15,394.08, Regular \$188,689.83; Total \$204,083.91 State Aid Bills - \$36,408.89 BY: Cinti 2ND: Sax Cinti For but abstain from Assured Partners bill due to business relations, Sax, Shubilla and Yozwiak. Motion Carried.**

Motion to authorize refund of paid taxes to WPAZ Ltd., property location on Route 315, for tax years 2017 and 2018 for the total amount of \$5,043.18. **BY: Shubilla 2ND: Cinti Yozwiak** noted that these were taxes that were disputed. **All For Motion Carried.**

Motion to authorize upgrades to the Hilldale Baseball Field for an estimated cost of \$16,000 from Evercor Facility Management. **BY: Cinti 2ND: Sax All For Motion Carried.**

Motion to authorize Change Orders 1-3 to the Hudson Road Drainage Project with Linde Corporation for a total increase cost of \$17,723.91. (Noted funding will be reimbursed through WVSA MS4 account. **BY: Cinti 2ND: Shubilla All For Motion Carried.**

Motion to ratify the hiring of Jacob Soller for part-time DPW at a rate of \$8.50 per hour effective 1/20/2020 subject to successful physical, pre-employment testing and back-ground check. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

Motion to ratify the rank pay adjustments to Lieutenants and Sergeant fulfilling the Chief position temporarily. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to extend the current Police Officers Civil Service List for one year to June 30, 2021. **BY: Sax 2ND: Shubilla Motion Carried.**

SOLICITORS REPORT

Motion to solicit bids for sale of a 2003 Infinity unmarked police vehicle. Also Miscellaneous DPW Equipment. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to authorize DPW to execute the 2020 -2021 COSTARS Road Salt Participation Agreement. **BY: Sax 2ND: Shubilla All For Motion Carried.**

Motion to solicit for back-up salt bids for the 2020-2021 Winter Season. **BY: Shubilla 2ND: Sax All For Motion Carried.**

Motion to authorize the solicitor to prepare and advertise a Disorderly Conduct – Public Drunkenness Ordinance. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to authorize the solicitor to prepare and advertise revisions to the alarm ordinance. **BY: Sax 2ND: Shubilla All For Motion Carried.**

Motion to adopt a resolution authorizing Jeff Gustinucci to apply for a DEP 902 Recycling Grant for a fee of 3.5% of the grant amount. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

**AGENDA OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
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Motion to appoint Tony Vestyck to the Plains Township Planning Commission for a term to expire December 31, 2023. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to appoint Christopher Cinti to the Plains Township Recreation Board for a term to expire December 31, 2022. **BY: Shubilla 2ND: Sax For: Sax, Shubilla and Yozwiak. Abstain: Cinti Motion Carried.**

Motion to adopt a resolution appointing these two new members to the Boards, Commissions and Authorities. **BY: Sax 2ND: Cinti For: Sax, Shubilla and Yozwiak. Abstain: Cinti Motion Carried.**

ANNOUNCEMENTS by Yozwiak: The next regular meeting of the Board of Commissioners will be held March 12, 2020 at 7:30 P.M. The Administrative Office and DPW will be closed on Monday, February 17th in observance of the Presidents Day Holiday. Residents with a Monday garbage pick-up will have pick-up on Tuesday, February 18th. All other schedules will remain the same.

TAXPAYERS

Joe Balestrini – Has concerns about the culvert that is by his house. Something has to be done. It's a hazard and an eyesore. **Shubilla** noted that we received recommendations on the culvert to install a fence and to install rebar. **Yozwiak** noted that the engineer got estimate to move it and would cost \$8,000 to \$10,000 to move it. If they ever developed the Pagnotti property he would pay the money to move it back. **Balestrini** would like it moved down about 20'.

Mary Balestrini - Showed the Board pictures and said it is 20' off her driveway and would like it moved. Noted that you are already on the Pagnotti property. Asked if the Township received permission to put it there.

Jean Hendershot – Lives next store to the culvert. Noted that she has cracks in her walls from the heavy equipment that was there. She did call American Asphalt.

John Zavada – Complained about the culvert and that his walls are cracked as well.

ADJOURNMENT BY: Cinti 2ND: Yozwiak All For Motion Carried. TIME: 8:04 P.M.

Respectfully Submitted,



Patricia Sluhocki
Secretary

Accepted By,



Gerald J. Yozwiak
Chairman