

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
JANUARY 9, 2020** **PAGE ONE**

CALL TO ORDER TIME: 7:34 P.M.

PLEDGE OF ALLEGIANCE: Led by: Gerald Yozwiak

ROLL CALL: Present: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Also present Attorney Stephen Menn and Patricia Sluhocki.

Secretary Read:

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** Board of Commissioners Regular Meeting of December 12, 2019; Re-Organization Meeting of January 2, 2020, Plains Township Sewer Authority Meeting of November 8, 2019, Wyoming Valley Sanitary Authority Meeting of November 19, 2019; **Monthly Reports** of the Fire Department for December 2019 and Annual for 2019, Contractor Licenses Issued for November 2019 and Zoning Permits Issued for November and December 2019, DPW Report for December, Secretaries Report for December. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. Also the **Treasurers Report** – General Fund Checking Account Receipts \$202,531.03 General Fund Checking Account Disbursements \$956,488.35. Total Ending Balance in the General Fund Checking as of 12/31/2019 - \$243,109.33. **BY: Cinti 2ND: Shubilla**
All For Motion Carried.

CORRESPONDENCE - None

COMMITTEE REPORTS

POLICE – Biscontini as we announced at the last meeting, our long time police chief, Jim O'Malley retired as of January 2nd. We are in the process of opening up the internal interview process. Temporarily we have four officers assuming the role of chief. Lt. Rick Lussi is doing criminal investigations, payroll. Lt. Dave Abraham will provide the monthly report, accident investigations, Uniformed Crime Reporting and vehicle maintenance. Lt. Mike Bohan is in charge of scheduling and patrol functions. Sgt. Dale Binker will be in charge of training and patrol functions

FIRE – Sax announced the 2019 year in review. Total fire calls of 1483 calls throughout the year. Captain incidents of 820 calls for a total of 2,303 calls for the department. It was Fire Chief Mark Ritsick's first year on the job and I think he did a great job and wished him well in the coming year.

DPW – Shubilla announced that the 2019-2020 Telephone Book and Magazine Recycling Container was placed in the rear of 126 N. Main Street through January 16, 2020. Thanked the DPW for their response to the Tuesday snow event. We still have the best roads in the area. Recycling Report of Co-Mingled of 27 ton, Newspapers of 7 ton, cardboard of 15 tons and refuse and yard waste of 175 tons.

RECREATION – Cinti pavilion rental applications for Plains residents are being accepted. Encouraged to have them in as soon as possible. Letters will go out in February as to who's date has been approved. Applications are available at the N. Main Street municipal building. Job applications are available at the municipal building for the summer programs. We are also planning to have our summer camp again this year.

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Yozwiak again reminded residents to protect their identity. Encouraged the residents if they get a chance to go to the Pennsylvania Farm Show. It is over on Saturday. Pretty cool thing to see of all the exhibits. Cost is \$15.00.

OLD BUSINESS – Secretary noted a duplicate payment was made to Cook Brothers/Triple Cities Mack from the December 12, 2019 meeting and one amount of \$320.96 was voided.

NEW BUSINESS

Motion to pay the **General Fund Bills: Utility \$20,440.82, Regular \$163,543.33; Total \$183,984.15. State Aid Bills - \$6,906.96 BY: Biscontini 2ND: Sax For: Biscontini, Cinti except abstain from the Assured Partners Bill for business relations, Sax, Shubilla and Yozwiak. Motion Carried.**

Motion to authorize Payment Application No. 2 of the Re: 2019 Liquid Fuels Paving Project to American Asphalt in the amount of \$43,417.80. Note that \$17,659.80 will be paid from the liquid fuels fund and \$25,758.00 will be reimbursed through the WVSA MS4 Account. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

SOLICITORS REPORT

Motion to authorize execution of the engagement letter from Kovalchik Kollar & Co. LLP for services in completing the 2019 township audit for a fee of \$26,900.00. **BY: Sax 2ND: Biscontini All For Motion Carried.**

Motion to authorize a lease agreement with FNB Equipment Finance Corp for the purchase of a new server in the amount of \$13,677.40. **Menn** asked if this is a purchase or lease. **Secretary** clarified that it is a lease with \$1 buy at the end. **Yozwiak** added that the server is 11 years old and we have been having issues with it lately. **BY: Cinti 2ND: Shubilla All For Motion Carried.**

Menn announced that the following motions are for appointments.

Motion to re-appoint Gerald Cross to the Plains Township Sewer Authority for a five year term expiring December 31, 2024. **BY: Biscontini 2ND: Sax All For Motion Carried.**

Motion to re-appoint Ken Evans to the Plains Township Planning Commission for a five year term expiring December 31, 2024. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

Motion to re-appoint John Million to the Plains Township Recreation Board for a five year term expiring December 31, 2024. **BY: Cinti 2ND: Sax All For Motion Carried.**

Motion to re-appoint Tom Salus to the Plains Township Recreation Board for a five year term expiring December 31, 2024. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

Motion to re-appoint John Woloski to the Plains Township Zoning Hearing Board for a term to expire December 31, 2024. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to re-appoint Gerald Cross as Plains Townships' representative to the Wyoming Valley Sanitary Authority for a term to expire December 31, 2024. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

Motion to adopt a resolution appointing the appointed members to the Boards, Commissions and Authorities. **BY: Biscontini 2ND: Sax All For Motion Carried.**

ANNOUNCEMENTS by Yozwiak: The next regular meeting of the Board of Commissioners will be held February 13, 2020 at 7:30 P.M.

TAXPAYERS (Time limit 5 minutes taxpayers must sign in).

ADJOURNMENT BY: Cinti 2ND: Yozwiak Roll Call: B C SA SH Y TIME: 7:46 P.M.

Respectfully Submitted,



Patricia Sluhocki
Secretary

Accepted By,



Gerald J. Yozwiak
Chairman