

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
MAY 9, 2019** **PAGE ONE**

CALL TO ORDER TIME: 7:30 P.M.

PLEDGE OF ALLEGIANCE: Led by: Gerald Yozwiak

ROLL CALL: Present: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Also present Attorney Stephen Menn and Patricia Sluhocki.

Secretary Read:

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** The Board of Commissioners Regular Meeting of April 11th; Plains Twp. Planning Commission Meeting of April 4th; Plains Sewer Authority Meeting of March 8th; Wyoming Valley Sanitary Meetings of February 19th and March 19th. **Monthly Reports** of the Police Department for April; Fire Department for April, DPW Report for April, Zoning Permits issued for April, Contractor Licenses for April, Secretaries Report for April. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. Also the **Treasurers Report** – General Fund Checking Account Receipts \$1,034,131.15 General Fund Checking Account Disbursements \$858,935.03. Total Ending Balance in the General Fund Checking as of 4/30/2019 - \$187,707.73. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

CORRESPONDENCE - None

COMMITTEE REPORTS

POLICE – Biscontini reported that we will be upgrading the computer systems in our police vehicles. The money to pay for the new system will come from the Federal Forfeiture Drug money. Will have instant access to the data base. This will save our police a lot of time. There were 14 thefts this past month and several robberies in the township. One up in Mill Creek Acres and he was apprehended shortly after. Also there was a police traffic study done on Union Street and it was determined that it was denied for no parking.

FIRE – Sax reported that we received a nice letter from Joe and Jeanne Lyons from Driftwood Drive. The Fire Department pumped out their basement twice and they were very grateful. We are finding a lot areas in the town where illegal dumping is going on. If anyone sees dumping going on, please report it to the department.

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DPW – Shubilla reported that the yard waste pick up as started and it goes out the same day as your garbage. Activity for the month was they framed and repaired catch basins, cut the grassy areas around town. The River Mist Town Home Community thanked the DPW for putting up No Littering and Cameras in use signs. Recycling Report: Co-Mingled – 25 ton, Newspapers – 8 ton, Cardboard – 13ton, Refuse – 178 ton.

RECREATION – Cinti reported majority of the dates have been booked for the pavilion. Few dates left in late September and October. During the week there are dates as well. All the parks are up and running. We had the Horticulture Class from Wilkes-Barre Vo Tech doing maintenance on our rain garden. We also put in for a grant for more trees from PPL. Thanked the kids for helping us with those projects.

Yozwiak reminds residents to check your balances and bank accounts for fraud. The City of Baltimore got hacked for ransom. We are getting a quote from our insurance carrier for possible damages if we ever get hacked. We will be looking at that with Computer Visionaries the company that takes care of our servers.

OLD BUSINESS – None

NEW BUSINESS

Motion to pay **General Fund Bills** (Utility\$21,447.10; Regular\$125,845.06; Total \$147,292.16)

BY: Cinti 2ND: Biscontini For: Biscontini, Cinti, Sax abstain from Golden Business Machines bill due to employment, Shubilla, Yozwiak. Motion Carried.

Motion to request a police traffic study for parking at 39 Cleveland Street (North Street side)

BY: Biscontini 2ND: Shubilla Mr. Pelak questioned what it's for. **Yozwiak** explained it's a study for parking to his only entrance for his tenants. It's also corner parking there is questionable. Presently there are no parking signs there at all. **All For Motion Carried.**

Motion to authorize payment request # 2/final for the Controller Cabinet Relocation Project to Kuharchik Construction, Inc. in the amount of \$9,067.50. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to authorize partial payment request # 1 for the Signal Upgrades Project to Northeast Signal & Electric Co. in the amount of \$23,897.70 **BY: Shubilla 2ND: Biscontini Noted by Yozwiak** that this is part of the Signal Upgrade Grant. Penn Dot is paying eighty percent. **All For Motion Carried.**

Motion to hire the following **summer help recreation workers** at \$8.50 per hour effective May 13, 2019: Emily Kolojechick, Elizabeth Kolojechick, Michael Brown, Michael Cinti. Joseph Gayton, Jacob Soller, Evan McManus, Matthew Monaghan and Jacob Khalife. **Summer help recreation workers effective June 17th:** Ben Yozwiak, Tanner Smith, Anthony Egidio and Eddie Biniek. **Playground program workers effective June 17th:** Angeline Rubasky, Samantha Sax, and Catherine Silveri. **BY: Biscontini 2ND: Shubilla For: Biscontini, Cinti except Michael Cinti due to relation, Sax except Samantha Sax due to relation, Shubilla, Yozwiak except Ben Yozwiak due to relation. Motion Carried.**

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Motion to hire the following summer help in DPW workers at \$8.50 per hour effective May 13, 2019: Scott Christian, Jarred Kline, Joshua Brown and Jacob Brown. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

SOLICITORS REPORT

Motion to adopt a resolution for 10 minute parking from 9:00 A.M. to 5 P.M. in front of 34 E. Carey Street as recommended by a police traffic study. **BY: Shubilla 2ND: Biscontini Noted by Shubilla** that this is in front of the new Siani's Cleaners. **All For Motion Carried.**

Motion to present a proclamation to the Polish Club celebrating their 100 year anniversary. Proclamation read by Attorney Menn. **BY: Cinti 2ND: Sax All For Motion Carried.** A picture was taken with members of the Polish Club.

Motion to authorize execution of a grant search services agreement with Ashburn Advisors subject to review and approval of the solicitor. **BY: Biscontini 2ND: Sax Noted by Yozwiak** that they are going to be looking for grant opportunities for the Township. **All For Motion Carried.**

Motion to authorize execution of a Multimodal Transportation Fund Grant Award Contract for the Wilkes-Barre Area School District Driveway Access Project in the amount of \$800,000.00. **BY: Sax 2ND: Shubilla For: Biscontini, Sax, Shubilla, Yozwiak. Abstain: Cinti due to being a coach for the district. Motion Carried.**

Motion to authorize the solicitor to advertise a conditional use hearing on the request of Waterfront Professional Park, LLC 670 S. River Street Plains. **Noted by Menn** that this is due to the disturbance of land and will be scheduled for May 30th at 6:00 P.M. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

Motion to adopt a resolution to amend the Right to Know Law and provide relief from Vexatious Requestors. **BY: Shubilla 2ND: Biscontini Noted by Menn** this came at the request of another Municipality in Pennsylvania who has an individual who made over 1000 Right to Know Requests in probably the first four months of the year to a small community and has caused a financial burden to that Municipality. Unfortunately the Right to Know law does not address that. **All For Motion Carried.**

Motion to authorize execution of the Extinguishment of a temporary easement on the New Enterprise Stone Property. **BY: Sax 2ND: Cinti Menn explained** that it is an Old easement back in the 1980's for mine reclamation. **All For Motion Carried.**

Motion to adopt a resolution supporting Geisinger Wyoming Valley Medical Center's application for a DCED Greenways Trails and Recreation Program Grant. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

ANNOUNCEMENTS by Yozwiak: The next regular meeting of the Board of Commissioners will be held June 13, 2019 at 7:30 P.M. Wished the Mothers a Happy Mother's Day!

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TAXPAYERS: Myron Fesczchak - Looking for some help with a cat issue in his neighborhood. **Shubilla** will call Brenda from Wiskers World. Also complained about the weeds next to his property on Elizabeth Street on property that he believes is owned by the Township. **Menn** told him to drop off the proof he has that the Township owns the property.

ADJOURNMENT BY: Cinti 2ND: Yozwiak TIME: 7:56 P.M.

Respectfully Submitted,



Patricia Sluhocki
Secretary

Accepted By,



Gerald J. Yozwiak
Chairman