

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
JANUARY 10, 2019** **PAGE ONE**

CALL TO ORDER TIME:

PLEDGE OF ALLEGIANCE: Led by: Gerald Yozwiak

ROLL CALL: Present: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, and Gerald Yozwiak. Also present: Atty. Stephen Menn and Patricia Sluhocki.

Secretary Read:

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** The Board of Commissioners Regular Meeting of December 13th; Planning Commission Meetings of November 1st. and December 6th; Plains Sewer Authority Meetings of October 12th and November 9th. **Monthly Reports** of the Police Department for November; the Fire Department for December, DPW Report for December, Secretaries Report for December. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. Also the **Treasurers Report** – General Fund Checking Account Receipts \$160,040.44; General Fund Checking Account Disbursements \$810,853.17. Total Ending Balance in the General Fund Checking as of 12/31/2018 - \$637,237.58. **BY: Sax 2ND: Cinti All For Motion Carried.**

CORRESPONDENCE - None

COMMITTEE REPORTS

POLICE – Biscontini reported that there is an increase in break-ins. Reminded residents to lock their doors. On the monthly report, noted 14 thefts and 3 burglaries. Approved new computers for the cars.

FIRE – Sax reported that there was 127 calls in December. Noted two calls were for serious cardiac arrests. Fire department arrived within 3 minutes. Used AED and CPR while assisting the medics. Expected to make full recovery. Also noted Kathy O'Boyle retired after 30 years with the Township. Wished her well.

DPW – Shubilla noted the Recycling Report: Co-Mingled 29.80 ton; Newspapers 18.63 ton; Cardboard 10.38 ton and Refuse/Yard Waste 180.67. Informed residents that Christmas trees are being picked up. Just leave them in front of your property. DPW also salted the roads and cleaned the catch basins.

RECREATION – Cinti announced that applications are being accepted for the pavilion. Will be sending out acknowledgements in February. Probably in March will be accepting applications for summer hires and the kid's camp.

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
JANUARY 10, 2019** **PAGE TWO**

Yozwiak added be aware of scammers. Check your bank account balances. Flu season is here. Wash your hands.

OLD BUSINESS

H. NEW BUSINESS

Motion to pay **General Fund Bills** (Utility\$25,050.63; Regular\$202,696.95; Total\$227,747.58 **BY: Biscontini 2ND: Shubilla For: Biscontini, Cinti except abstain from Assured Partners bill because of business relations, Sax except abstain from GBM bill due to employment, Shubilla, Yozwiak. Motion Carried.**

Motion to authorize payment application # 3 Final of the North Main Street Streetscape Project in the amount of \$17,452.00 to Multiscape Inc. and approve Change Order #3 for an increase of \$6,812.00. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to authorize payment application # 2 of the 2018 Storm Drainage and Roadway Improvement Project to Stell Enterprises in the amount of \$38,929.95 and approve Change Order # 3 which adjusts for contract times for the work in the spring. **BY: Cinti 2ND: Sax All For Motion Carried.**

Motion to authorize execution of engagement letter with Kovalchik Kollar LLC for services of the township audit for 2018 at a cost of \$26,400.00. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

Motion to accept the letter of resignation of Karen Rubasky from the Zoning Hearing Board effective January 1, 2019. **BY: Cinti 2ND: Shubilla All For Motion Carried.**

Motion to ratify the hiring Karen Rubasky as Zoning Officer effective January 7, 2018 at a rate of \$12.00 per hour. **BY: Sax 2ND: Cinti All For Motion Carried.**

SOLICITORS REPORT

Motion to adopt a resolution authorizing Jeff Gustinucci to prepare and file the 2018 Recycling Performance Grant at a fee of \$3,000.00. **BY: Shubilla 2ND: Biscontini All For Motion Carried.**

Motion authorize execution of the PA DEP 902-057-2018 Recycling Grant Agreement upon review and approval of the solicitor. Grant award is \$287,093.00 for new Recycling truck and improvements to the recycling center. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

Motion to adopt a resolution for the Tax Anticipation Note Series 2019 in the amount of \$500,000.00. **BY: Shubilla 2ND: Biscontini For: Biscontini, Shubilla, Yozwiak. Against: Cinti and Sax. Motion Carried.**

Menn noted that the next series of motions are for Board appointments.

Announced by Biscontini anyone interested in serving on a board to send a letter of interest in. **Yozwiak** added that there is always openings. Good way to get involved.

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
JANUARY 10, 2019** **PAGE THREE**

Motion to re-appoint Mario Ercolani to the Plains Township Sewer Authority for a five year term expiring December 31, 2023. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to appoint Frank Padula to the Plains Township Planning Commission for a five year term expiring December 31, 2023. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

Motion to appoint Bill Poray to the Plains Township Planning Commission for a five year term expiring December 31, 2023. **BY: Cinti 2ND: Sax All For Motion Carried.**

Motion to appoint Tom Kobusky to the Plains Township Zoning Hearing Board for a five year term expiring December 31, 2023. **BY: Sax 2ND: Biscontini All For Motion Carried.**

Motion to appoint Kathleen Hess to the Plains Township Zoning Hearing Board for a term to expire December 31, 2020. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

Motion to re-appoint John Kelly to the Plains Township Civil Service Commission for a term to expire December 31, 2023. **BY: Biscontini 2ND: Sax All For Motion Carried.**

Motion to re-appoint Clarence Ozgo to the Plains Township Recreation Board for a term to expire December 31, 2023. **BY: Cinti 2ND: Shubilla All For Motion Carried.**

Motion to adopt a resolution appointing the newly appointed and re-appointed members to the Plains Township Boards, Commissions and Authorities. **BY: Biscontini 2ND: Sax All For Motion Carried.**

ANNOUNCEMENTS by **Yozwiak**: The next regular meeting of the Board of Commissioners will be held February 14, 2019 at 7:30 P.M.

TAXPAYERS

Joe Granteed – Lives on Enterprise Street. Concern over the new sewer bill. Other areas are questioning it. Asked if the Board their position. Lengthy discussion held with the Board and Attorney Menn. This is a mandated Federal Regulation.

ADJOURNMENT **BY: Cinti 2ND: Yozwiak All For Motion Carried. TIME: 7:58 P.M.**

Respectfully Submitted,



**Patricia Sluhocki
Secretary**

Accepted By,



**Gerald J. Yozwiak
Chairman**