

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF  
FEBRUARY 8, 2018** **PAGE ONE**

**CALL TO ORDER TIME:** 7:37 P.M.

**PLEDGE OF ALLEGIANCE:** Led by: Gerald Yozwiak

**ROLL CALL:** Present: Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, Gerald Yozwiak. Also present: Attorney Stephen Menn and Patricia Sluhocki.

**Secretary Read:**

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

**D. GENERAL ORDER OF BUSINESS**

Motion to accept: **Minutes:** The Board of Commissioners Regular Meeting of January 11<sup>th</sup>; Planning Commission Meeting of January 4<sup>th</sup>, Recreation Board Meeting of January 8<sup>th</sup>, Plains Sewer Authority Meeting of December 8<sup>th</sup> Wyoming Valley Sanitary Authority meeting of December 19<sup>th</sup>. **Monthly Reports** of the Fire Report for January, **DPW Recycling Report for January**, Secretaries Report for January. **Payrolls** of the Administrative, Zoning Office, Department of Public Works. Also the **Treasurers Report** – General Fund Checking Account Receipts \$287,166.37; General Fund Checking Account Disbursements \$751,335.71. Total Ending Balance in the General Fund Checking as of 1/31/2018 - \$311,568.02.

**BY: Biscontini 2ND: Sax All For Motion Carried**

**CORRESPONDENCE - None**

**COMMITTEE REPORTS**

**POLICE – Biscontini** reported accidents up from last month to 48, we will be having another body patrolling the streets soon. Burglaries are down and narcotics are down. Thanked the police for their help with the Plains Lions Club when we were taking down the lights in the center of town.

**FIRE – Sax** thanked the guys for checking the river with the ice levels. Also thanked Firefighter Larry Long for his work on the Pennsylvania State Fire Grant for 2017 in the amount of \$13,700. It was used for pagers and turnout gear. Submitted a grant with the Water Company for 14 floatation devices.

**DPW – Shubilla** reported the Recycling Report for the Month: Co-Mingling 19 ton, Newspapers 4 ton, Cardboard 10 ton and Refuse and Yard Waste of 182 ton. Thanked the DPW for being out there in the snow, especially Super Bowl Sunday. Did a great job compared to other towns. Scheduled a Paper Shredding Event for May 5<sup>th</sup> from 9 -12 at the Recycling Center.

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Also another E-Waste Event for November 3<sup>rd</sup>. Also, thanked Audrey, sitting in audience, for bringing the redistricting resolution to the Board. The United States Supreme Court and the State Supreme Court did the right thing by throwing it out. Has to go back to Congress.

**RECREATION** – **Cinti** noted that the first round of letters went out on the pavilion rentals. Still dates available. Accepting summer help applications for recreation board and summer camp.

**Yozwiak** reported that the Bicentennial letter went out, but we did not get a response yet. There was a skimming device found in Duryea. Check your bank balances. In Jenkins Township, there were reports of power company representatives knocking on doors which is a scam. Thanked all departments for monitoring the river.

**OLD BUSINESS**

Motion to rescind a motion from the November 9, 2017 meeting about applying to USDA for a loan for new garbage packer. **BY: Cinti 2ND: Shubilla All For Motion Carried.**

**NEW BUSINESS**

Motion to pay **General Fund Bills:** Utility \$27,168.62 Regular \$180,444.63; Total \$207,613.25. **BY: Biscontini 2ND: Shubilla For: Biscontini, Cinti except abstain from Assured Partners bill because of business relations, Sax except abstain from GBM bill due to employment, Shubilla, Yozwiak. Motion Carried.**

Motion to authorize payment request # 7 of the Brick Park Project in the amount of \$13,818.11 to Derman Associates. **BY: Sax 2ND: Cinti All For Motion Carried.**

Motion to authorize execution of DCED reimbursement request # 4 of the Brick Park Landscape Project in the amount of \$13,818.11 from the LSA Streetscape Grant. **BY: Cinti 2ND: Shubilla All For Motion Carried.**

Motion to authorize the handicapped parking space for Jack R. Scott of 42 Hancock Street as recommended by a police traffic study. **BY: Shubilla 2ND: Sax All For Motion Carried.**

Motion to hire Thomas Patrick Lepore as an entry level police officer effective March 24, 2018, subject to successful completion of all physical, psychological and background examinations per the terms of the police department union contract and civil service rules and regulations. **BY: Biscontini noted** that Officer Lepore will be a great addition to the force. He is now working in Jenkins and Wilkes-Barre Townships. He will be replacing an officer who is leaving on a disability. **2ND: Shubilla All For Motion Carried.**

**SOLICITORS REPORT**

Motion to execute proposal letter and all documents necessary with FNCB Bank for the financing of a 2018 garbage packer for a five year term at a rate of 3.19% upon review and approval of the solicitor **BY: Cinti 2ND: Sax All For Motion Carried.**

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Motion to appoint Borton Lawson Engineering as Township Engineer, A & E Group as alternate and Reilly Associates as second alternate. **BY: Sax 2<sup>ND</sup>: Shubilla All For Motion Carried.**

Motion to accept Joseph Mikelski's letter requesting Disability Retirement Benefits from the Plains Township Police Department effective February 1, 2018 and approve his retirement benefit from the police pension plan as calculated by Conrad Siegel Associates. **BY: Cinti 2<sup>ND</sup>: Biscontini On the Motion Cinti** thanked Mr. Mikelski. He was police officer for very long time. His father was also a police officer and also a commissioner. Wished him best in his retirement. **All For Motion Carried.**

Motion to adopt a proclamation recognizing April 2018 as "Pennsylvania 811 Safe Digging Month. Also giving PA One Call permission to place a banner for the month of April at our EMA building on Route 315. **BY: Shubilla 2<sup>ND</sup>: Cinti All For Motion Carried.**

Motion adopt a revised resolution in support of the Geisinger LSA Grant Power Plant Project. **Noted by Menn** revision made from resolution we adopted a month ago. **BY: Shubilla 2<sup>ND</sup>: Biscontini All For Motion Carried.**

Motion to solicit bids for the 2018 – 2019 Back-Up Salt Bid Contract. **BY: Shubilla 2<sup>ND</sup>: Cinti All For Motion Carried.**

Motion to authorize the DPW to participate in the State COSTARS program for Road Salt for August 2018 through July 2019. **Noted by Menn** State program which does not require bidding. **BY: Sax 2<sup>ND</sup>: Biscontini All For Motion Carried.**

Motion to authorize the solicitor to prepare and advertise amendment to the Mining and Quarry Ordinance. This is being done to clarify an issue with the hours of operation. **BY: Biscontini 2<sup>ND</sup>: Shubilla All For Motion Carried.**

Motion to authorize execution of the Green Light Go grant and adopt a resolution authorizing the Chairman to sign all documents pertaining to the grant. **BY: Cinti 2<sup>ND</sup>: Shubilla All For Motion Carried.**

Motion to accept the revised Emergency Operations Plan and authorize the execution of the Promulgation Page and adopt resolution. **BY: Sax 2<sup>ND</sup>: Biscontini All For Motion Carried.**

Motion to authorize the engineer to prepare and advertise the North Main Streetscape Project. **BY: Cinti 2<sup>ND</sup>: Shubilla Announced** by **Yozwiak** that we got notification that we were awarded the East Carey Street Project. **All For Motion Carried.**

**ANNOUNCEMENTS by Yozwiak:** The next regular meeting of the Board of Commissioners will be held March 8, 2018 at 7:30 P.M. The Administrative, Code/Zoning Offices and DPW will be closed on Monday, February 19<sup>th</sup> in observance of the Presidents Day Holiday. Residents with a Monday garbage pick-up will have pick-up on Tuesday, February 20<sup>th</sup>. All other schedules will remain the same.

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**TAXPAYERS**

**Chet Koulik** – Has a blocked storm drain in front of his house. Called Ron and Jeff at DPW in October and got no response and also in November and again no response. Called in January when we got the heavy rain. Lives at the corner of Chamberlain and Harriet. 186 Chamberlain is his address. Storm drain goes down Harriet Street. DPW never answers the phone. Getting water in his basement. **Shubilla** will talk to them about the issue and give him a call. **Yozwiak** advised him, next time call the main office.

**ADJOURNMENT BY: Cinti 2ND: Yozwiak All For Motion Carried. TIME: 8:03 P.M.**

**Respectfully Submitted:**



**Patricia Sluhocki  
Secretary**

**Accepted By:**



**Gerald J. Yozwiak  
Chairman**