

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF  
JANUARY 11, 2018** **PAGE ONE**

**CALL TO ORDER TIME:** 7:31 P.M.

**PLEDGE OF ALLEGIANCE:** Led by: Gerald Yozwiak

**ROLL CALL:** Peter J. Biscontini, Esq., Ciro Cinti, Robert Sax, Thomas Shubilla, Gerald Yozwiak. Also present were Attorney Stephen Menn and Patricia Sluhocki.

**Secretary Read:**

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

**GENERAL ORDER OF BUSINESS**

Motion to accept: **Minutes:** The Board of Commissioners Regular Meeting of December 14<sup>th</sup> and Re-organization Meeting of January 2, 2018; Planning Commission Meeting of November 2<sup>nd</sup>, Recreation Board Meeting of December 11<sup>th</sup>, Plains Sewer Authority Meeting of November 10<sup>th</sup>, Wyoming Valley Sanitary Authority meetings of October 17<sup>th</sup> and November 21<sup>st</sup>. **Monthly Reports** of the Police Dept. for November and December 2017, Fire Report for December and Captain's Annual Report for 2017, DPW Recycling Report for December, Secretaries Report for December. **Payrolls** of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. Also the **Treasurers Report** – General Fund Checking Account Receipts \$777,934.73; General Fund Checking Account Disbursements \$671,432.09. Total Ending Balance in the General Fund Checking as of 12/31/2017 - \$775,737.36. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

**CORRESPONDENCE - None**

**COMMITTEE REPORTS**

**POLICE – Biscontini** is taking over the Police Department. Will meet with the Chief to familiarize himself with department to see what their needs are and especially with a new high school being built here. Noted on the police monthly report that there were 44 car accidents for the month it was less last month. Possibly snow conditions had something to do with that. Eight traffic citations also reported. Believes most of our accidents happen up on 315. Will ask the Chief if maybe we should have someone up there watching for speeding to cut down on those accidents.

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**COMMITTEE REPORTS - CONTINUED**

**FIRE – Sax** announced that he is now the Fire Commissioner. On December 5<sup>th</sup> firefighters responded to a call that a resident was unresponsive. Captain Sebia and Firefighters Andy Shedlock, John McGuire and Brian Redmond were dispatched. They used the ADA on resident until Medic 2 showed up. As of today, the resident had a successful operation and is recovering. Also the ISO rating dropped from a 4 to a 3 in December which is great news for our residents.

**DPW – Shubilla** announced that he is continuing as DPW Chairman. Recycling Report for the month; 18ton Co-Mingling, 9 ton newspapers, 7 ton cardboard and 167 ton of refuse and yard waste. Thanked the guys for the great job they did on the snow storms we had. Roads are great in Plains and I always receive compliments. If you see catch basins overflowing let us know. Don't forget to recycle. Hopefully we can have a paper shred event in May. Also next week on the 18<sup>th</sup> we will be having a meeting with DEP, representatives of Senator Yudichak and Representative Carroll's office will be here to talk about the blasting at Popple Quarry for residents of Heavenlee Acres at 6:30 in this room. Christmas trees can be just put out at the curb and will be picked up.

**RECREATION – Cinti** pavilion rental applications are available. Plains residents have first shot at renting. Anyone interested in renting this year, should get their applications in as soon as possible. Accepting summer employment applications for DPW and Recreation. Applications are available at the N. Main Street building. Also reported that at the Rec Board meeting on Monday, got some nice feedback on the Hilldale Park field, that the Keystone Games are interested in holding some of their games at our park. If it happens, it will be at the end of July.

**Yozwiak** noted that the Pennsylvania farm show is going on in Harrisburg. It is a great event to attend. We have some farms in Plains. A lot of activities.

**OLD BUSINESS**

**NEW BUSINESS**

Motion to pay **General Fund Bills: Utility \$19,055.07 Regular \$134,470.16; Total \$153,525.23**  
**BY: Sax 2ND: Cinti For: Biscontini, Cinti** except abstain from Assured Partners bill due to business relations, **Sax, Shubilla and Yozwiak. Motion Carried.**

Motion to execute an engagement letter with Kovalchik Kollar & Co., LLP for 2017 Audit Services at a cost of \$24,500.00. **BY: Biscontini 2ND: Shubilla All For Motion Carried.**

Motion to authorize execution of DCED reimbursement request # 3 of the Brick Park Landscape Project in the amount of \$18,245.45 from the LSA Streetscape Grant. **BY: Cinti 2ND: Sax All For Motion Carried.**

Motion to request a police study for handicapped parking at the request of Crystal Lynn Rist of 68 Miner Street. **BY: Shubilla 2ND: Biscontini Shubilla** noted that this is simply a police study. **All For Motion Carried.**

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Motion to request a police study for handicapped parking at the request of Jack R. Scott of 42 Hancock Street. **BY: Sax 2ND: Cinti All For Motion Carried.**

**SOLICITORS REPORT**

Motion to adopt a resolution authorizing Jeff Gustinucci to prepare and file the 2017 Recycling Performance Grant at a fee of \$3,000.00. **BY: Shubilla 2ND: Biscontini All For Motion Carried.**

Motion to adopt a resolution authorizing Jeff Gustinucci to apply for a DEP 902 Recycling Grant for equipment approved by the Board at a fee of 1% to apply and 2 ½ % of total grant amount upon approval from DEP. **BY: Biscontini 2<sup>ND</sup>: Shubilla All For Motion Carried.**

Motion to appoint PJ Biscontini and Robert Sax as an alternate, representatives for Plains Township for meetings concerning the TIF request on the Valley Crest parcel. **Menn** noted that a TIF is Tax Incremental Financing. The Valley Crest owners requested that we participate in meetings for their plans for that parcel and the TIF would alleviate some portions of the taxes for period of time. This is not an approval just participation in the meetings. **BY: Cinti 2<sup>ND</sup>: Shubilla For: Cinti, Shubilla, Yozwiak. Abstain: Biscontini, Sax. Motion Carried.**

Motion to re-appoint Vincent Albertelli to the Plains Township Sewer Authority for a five year term expiring December 31, 2022. **BY: Shubilla 2ND: Cinti All For Motion Carried.**

Motion to appoint Emilio Aritiz to the Plains Township Planning Commission for a five year term expiring December 31, 2022. **BY: Sax 2ND: Biscontini All For Motion Carried.**

Motion to appoint Mark Pawlowski to the Plains Township Recreation Board for a five year term expiring December 31, 2022. **BY: Cinti 2ND: Shubilla All For Motion Carried.**

Motion to re-appoint John Sedon IV. to the Plains Township Zoning Hearing Board for a five year term expiring December 31, 2022. **BY: Sax 2ND: Shubilla All For Motion Carried.**

Motion to appoint John Woloski to the Plains Township Zoning Hearing Board for a term to expire December 31, 2019. **BY: Biscontini Noted that John was an alternate on the Zoning Board. 2ND: Cinti All For Motion Carried.**

Motion to re-appoint Norma Nardone to the Plains Township Civil Service Commission for a term to expire December 31, 2020. **BY: Shubilla 2ND: Sax All For Motion Carried.**

Motion to adopt a resolution appointing the appointed members to the Boards, Commissions and Authorities. **BY: Cinti 2ND: Sax All for Motion Carried.**

**ANNOUNCEMENTS by Yozwiak** – The next regular meeting of the Board of Commissioners will be held February 8, 2018 at 7:30 P.M.

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**TAXPAYERS**

**Ron Vaccaro** – Here to bring to Boards attention the road project that is going on Miner Street. It's a state road and it is a Pa American Water Co. job that is going on a year and a half. Many problems with the project. Lives at 50 ½ Miner Street. Prior to the project, had curbs. Now is going to have rolled macadam as a curb. Also on Cotton Avenue is no longer wide enough for two cars. They put in handicapped ramps on the corners. **Cinti** asked what type of curbs he had before. **Vaccaro** said he had slate curbs and macadam sidewalks. TSE is the contractor which shouldn't be allowed to work in Plains. The roads need to be patched. You have to drive on the wrong side of the road. **Sax** we have been in touch with everyone on this, even at the state level. It supposed to be concrete curbs on state roads. **Vaccaro** also stated that the water shut offs at the top of Miner are sticking out of the ground. Some of the curbs are a foot high. Asking Board to step in. The contractor also doesn't notify anyone when they are doing the work and they blow the horn until someone comes out. **Biscontini** asked maybe we could set up a meeting with everyone.

**William Wheeler** - Ron said everything that is wrong with the job. Asked if this is a state job or water company job. Board said it is a water company job. The road is not done. **Sax** noted that there is a problem with the curbing on the other end. If there is a meeting, would like to attend.

**ADJOURNMENT BY: Cinti 2ND: Yozwiak All For Motion Carried. TIME: 8:07 P.M.**

**Respectfully Submitted,**



**Patricia Sluhocki  
Secretary**

**Accepted,**



**Gerald J. Yozwiak  
Chairman**