

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
JULY 13, 2017** **PAGE ONE**

CALL TO ORDER TIME:

PLEDGE OF ALLEGIANCE: Led by: Robert Sax

ROLL CALL: Present: Peter J. Biscontini, Esq., Ciro Cinti, Thomas Shubilla, Gerald Yozwiak and Robert Sax. Also present: Attorney Stephen Menn and Patricia Sluhocki.

Secretary Read:

The Sunshine Act requires that those in attendance be given the opportunity to comment before a vote is taken. Anyone wishing to comment on an issue is encouraged to notify the Board prior to roll call being taken on that issue. The Township policy is to limit comment to five minutes. Anyone requiring additional time is encouraged to make arrangements to meet with the Board at a later date. Additionally, all correspondence read or referred to is available at the North Main Street Municipal Building for public inspection during regular business hours. Note that the meeting is being recorded. At this time please turn off any cell phones to avoid disrupting the meeting.

GENERAL ORDER OF BUSINESS

Motion to accept: **Minutes:** The Board of Commissioners Regular Meeting of June 8th; Plains Sewer Authority Meetings of April 14th and May 12th; Recreation Board meeting of June 12th.

Monthly Reports of the Police Department for May and June, Fire Report for June, Zoning Permits Issued for June, DPW Report for June and also the Secretaries Report for June.

Payrolls of the Administrative, Zoning Office, Department of Public Works and Recreation Departments. Note receipt of the Wyoming Valley Sanitary Authority 2016 Annual Audit. Also the **Treasurers Report** – General Fund Checking Account Receipts \$283,310.18; General Fund Checking Account Disbursements \$1,004,337.96. Total Ending Balance in the General Fund Checking as of 6/30/2017 - \$1,309,552.36. **BY: Biscontini 2ND: Cinti For: Biscontini, Cinti, Shubilla, Yozwiak, Sax. Cinti abstain from payroll due to family relations. Motion Carried.**

CORRESPONDENCE - None

COMMITTEE REPORTS

POLICE – Yozwiak noted recognition to the officers who helped with the fire on Chamberlain Street, Officer Pembridge found a portable meth lab on Route 315 and Officer Lewis helped with an I Phone case down at the county. National Night out is August 1st. Stats for the month 30 accidents for the month. Please adhere to the speed limit signs in the town. Cognizant with what you do on social media and watch your credit cards for scamming.

FIRE – Cinti also added to abide by the speed limit. Reported on a bad accident in front of his house recently. For the fire department, most of their calls were assisting medical. The inspectors are busy with high weed complaints, 112 calls this month.

**MINUTES OF THE PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
JULY 13, 2017** **PAGE TWO**

DPW – Shubilla reported on 2017 Clutter Pick-Up Report: 6,044 stickers given out, 500 stickers sold. Income was \$2,064.00. Heavy rains, cleaning out catch basins. Recycling Report: Co-Mingling 23ton, newspapers 12ton, cardboard 7ton and refuse/yard waste 250 ton. Thanked DPW for their hard work.

RECREATION – Cinti recognized the Plains Little League 12 year old team who beat Pittston last week for District 16 title. 11 Year olds are also still playing. The Board is very proud of the success of the summer camp. Average 60 kids per day. We are having a party for them on Tuesday where the food was donated. Board told the audience about the bear at the park. Be careful if you are up there.

OLD BUSINESS – Permission was given to the Independent Cemetery Committee to use the Senior Citizen room at the Fox Hill Firehouse on June 25th at 6:00 P.M.

NEW BUSINESS

Motion to pay General Fund Bills: Utility **\$29,984.20** Regular **\$208,816.50**; Total **\$238,800.70**
BY: Shubilla 2ND: Cinti For: Biscontini, Cinti Abstain from Lupus Insurance Bill for business relations, Shubilla, Yozwiak, and Sax. Motion Carried.

Motion to advertise bid for sale the 2013 Ford Police Interceptor Sedan. **BY: Yozwiak 2ND: Biscontini All For Motion Carried.**

Motion to authorize Change Order # 2 of the Brick Park Landscape Project for an increase of \$5,231.27. **BY: Shubilla 2ND: Cinti Question by Cinti** these monies are still out of the grant and nothing out of general fund. **Sax** acknowledged that is correct and that they ran into some problems digging. **All for Motion Carried.**

Motion to authorize execution of the Sewerage Facilities Planning Module Application Mailer for the Laird Street LLC. Project. **BY: Cinti 2ND: Yozwiak All For Motion Carried.**

SOLICITORS REPORT

Motion to adopt a resolution to allow 25 MPH speed limit on Maple Street as per a police traffic study. **BY: Biscontini 2ND: Cinti All For Motion Carried.**

Motion to adopt an ordinance to enter into an intergovernmental municipal agreement with the Wyoming Valley Sanitary Authority for the creation and implementation of the Wyoming Valley Regional Stormwater Management Program. Noted by **Menn** that this has to do with the MS4 program. **BY: Shubilla 2ND: Cinti For: Cinti, Shubilla, and Sax Against: Biscontini and Yozwiak Motion Carried.**

Motion to adopt an ordinance to amend the By-Laws with the Wyoming Valley Sanitary Authority to extend their existence. Noted by **Menn** that this is to include the MS4 program and to extend their existence because we were one of the original members of the authority. **BY: Cinti 2ND: Shubilla For: Cinti, Shubilla, Sax Against: Biscontini and Yozwiak. Motion Carried.**

**MINUTES OF PLAINS TOWNSHIP BOARD OF COMMISSIONERS MEETING OF
JULY 13, 2017** **PAGE THREE**

Motion to adopt a resolution authorizing the Chairman and Secretary to execute all documents and agreements between the Township of Plains and the Commonwealth Financing Authority for the PA309/Mundy Crossroads Improvement Project subject to review and approval of the Township Solicitor. Noted by **Menn** that this is an agreement for the reconfiguration of the roads coming toward Mundy Street near the VA Hospital and Valley Crest area. There is a project that is being planned that will require that whole area to be reconfigured for the purposes of getting traffic in and out of there. We have agreed to apply for a grant for the developer with the state. If we are successful, they can you the monies for this traffic project. **BY: Yozwiak 2ND: Biscontini For: Biscontini, Cinti, Yozwiak and Sax. Against: Shubilla. Motion Carried.**

Motion to authorize execution of a Cooperation and Indemnification Agreement with Valley Crest Real Estate, LP for the grant application in connection with PA309/Mundy Crossroads Improvement Project to the Commonwealth Financing Authority Multimodal Transportation Fund Program which requires Valley Crest Real Estate LP to be responsible for submission of all documentation and pay all costs and in support of this project, subject to review and approval of Township Solicitor. Noted by **Menn** that there will be no costs to the Township for this grant application. Noted by **Biscontini** that this is a great project to fix the traffic pattern. **BY: Cinti 2ND: Yozwiak For: Biscontini, Cinti, Yozwiak and Sax. Against: Shubilla. Motion Carried.**


Motion to authorize the execution of the lease agreement by and between Commonwealth of Pa. Department of Military and Veterans Affairs State Armory Board and Plains Township subject to solicitor review and approval **Noted by Menn** the Armory Board desires to lease the old reserve center. We are responsible for negotiating that lease. **BY: Yozwiak 2ND: Biscontini All For Motion Carried.**

ANNOUNCEMENTS by **Sax**: The next regular meeting of the Board of Commissioners will be held August 10, 2017 at 7:30 P.M.

TAXPAYERS – None

ADJOURNMENT BY: Cinti 2ND: Yozwiak All For Motion Carried
Board welcomed back Stella Tomshack to the meetings. **TIME: 7:50 P.M.**

Respectfully Submitted,


Patricia Sluhocki
Secretary

Accepted By,

Robert Sax
Chairman